

## Contents

Mission Statement.....	4
History of the College .....	4
Notice of Non-Discrimination.....	5
Accessibility Statement .....	5
Editor’s Note .....	5
Degree Requirements.....	6
Matriculation.....	6
Enrollment Status .....	6
Unofficial withdrawal from College/course .....	7
Challenge Examinations .....	9
Nursing Bachelors of Science in Nursing Degree (RN to BSN).....	10
About Our Program .....	10
Learning Outcomes.....	10
Bachelor of Science Degree in Nursing (RN to BSN) .....	10
Requirements for Graduation .....	11
Nursing Associate of Applied Science Degree .....	11
About Our Program .....	11
Mission .....	11
Career Opportunities.....	11
Requirements for Graduation .....	11
Qualifications for Licensure.....	11
RN in the Evening Program .....	12
Advanced Placement .....	12
Program educational Outcomes .....	12
Associate of Applied Science Degree in Nursing .....	12

1 plus 2 Associate of Applied Science Degree in Nursing .....	12
Radiologic Technology Associate of Applied Science Degree .....	13
About Our Program .....	13
Career Opportunities.....	13
Mission .....	13
Requirements for Graduation .....	13
Program Educational Outcomes .....	14
Qualifications for Licensure.....	14
Associate of Applied Science Degree Program in Radiologic Technology .....	14
Associate of Applied Science Degree in Radiologic Technology .....	14
1 plus 2 Associate of Applied Science Degree in Radiologic Technology.....	15
Computed Tomography Certificate Program of Advanced Standing.....	15
About Our Program .....	15
Career Opportunities.....	15
Mission .....	15
Requirements for Graduation .....	16
Program Educational Outcomes .....	16
Qualifications for licensure .....	16
Certificate Program in Computed Tomography.....	16
Academic Courses.....	17
College Admission Requirements .....	24
Application Deadlines.....	25
Application Procedure .....	25
Board of Trustees.....	26
Administration .....	26
Faculty .....	26
Instructors (Full-Time) .....	26
Instructors (Part-Time) .....	27

Instructors (Adjunct).....	27
Staff .....	28
Payment of College Fees .....	28
Financial aid.....	28
Financial FAFSA School Code: 006305 .....	28
Financial Aid Eligibility .....	29
Grants, endowments and scholarships .....	29
Loans.....	30
Award Process.....	30
Enrollment Verification .....	30
Disbursement Process .....	31
Financial Aid Satisfactory Academic Progress .....	31
STUDENT SERVICES.....	32
Learning Assistance Program .....	32
Student Success Center.....	32
Career Advisement .....	32
Technology and Computer Lab Access.....	32
Gerrish-True Health Sciences Library .....	33
Student Leadership Opportunities.....	33
Student Housing Facilities .....	33
Parking Facilities .....	33
Security.....	33
Health Services.....	33
Accreditation.....	33
Approval .....	34
Memberships .....	34
Academic Freedom Statement .....	34
The College Community .....	35

# Welcome to Maine College of Health Professions!

---

## Mission Statement

The Maine College of Health Professions enriches lives through offering outstanding education in the health professions, inspiring student success and lifelong learning. We emphasize interpersonal, interprofessional, and community collaboration, and we prioritize excellence in patient care, student learning, and scholarship.

## History of the College

The College was established in 1891 as a diploma granting institution, and named the Central Maine General Hospital Training School.

The first student was admitted on July 9, 1891 and on March 24, 1893, the first student was graduated. A total of five (5) students were graduated from the College during 1893. A Cadet Program was started at the college in 1943 and remained in existence until 1946.

Until 1953, when an academic year calendar was established, admissions to the College occurred at any time during the year. Since then, students have been admitted annually.

The first male student was admitted to the College in 1953. Since then, male students have been admitted to, and present in, each class. The then existing student residences became coeducational in 1976.

The process of shortening the nursing curriculum from three (3) years (thirty-six months), to its current four (4) academic semesters, began in 1968. The College granted diplomas to its graduates until 1977, when Governor James B. Longley signed into law, L.D. 446, granting the College the authority to award an Associate in Applied Science Degree in Nursing to its graduates.

In 1976, the name of this College was changed from Central Maine General Hospital School of Nursing to Central Maine Medical Center School of Nursing.

In 1978, the Central Maine Medical Center School of Nursing became the first single entity, post-secondary nursing educational institution to become accredited by the Commission on Vocational-Technical Career Institutions of the New England Association of Schools and Colleges,

Inc.

The Class of 1994 was the last class to wear the blue and white pin-striped student uniform. Beginning with the Class of 1995, the student uniform is white with the College insignia on the left chest.

In 1995, all of the College's offices and classrooms were moved to Metcalfe Building.

In 2001, the College moved into its new state-of-the-art facility at 70 Middle Street, Lewiston.

In 2002, the College began offering its Associate in the Applied Science in Nursing degree program via video-conferencing to its Rumford site and in 2003 to its Farmington site.

In 2006, the College began to offer courses to fulfill the general education component of the curriculum.

In 2008, the College was granted initial accreditation from the New England Association of Schools and Colleges Commission on Institutions of Higher Education.

The College added video-conferencing to its Bridgton site in 2009 and Machias in 2011.

In 2010, the College added an Associate of Applied Science Degree in Radiologic Technology. The Clark F. Miller School of Radiologic Technology was established at Central Maine General Hospital in 1949 as the first Radiologic Technology program in Maine. The School of Radiologic Technology classroom and offices moved to the second floor of the College in 2009 and the students began taking the general education courses with the nursing students in the fall 2010.

Coinciding with the addition of the Associate of Applied Science Degree in Radiologic Technology, the Mercy Hospital School of Radiologic Technology in Portland transitioned its 2-year certificate program into the College. This increased the student capacity of the Radiologic Technology program from 26 students to 46 students. Radiologic Technology students from southern Maine take their classes in Lewiston and complete their clinical rotations at Mercy Hospital and its affiliates.

The Medical Imaging Division of the College includes the Associate of Applied Science Degree in Radiologic Technology, two semester certificate programs of advanced studies in Computed Tomography (CT) and the

Nuclear Medicine Technology Program. The CT program admitted its first students in January 2010 and is designed for the Radiologic Technologist, Nuclear Medicine Technologist, or Radiation Therapist who wishes to continue their education in CT.

In 2011 the College received approval to offer an Associate of Applied Science Degree in Nuclear Medicine Technology. This six-semester program includes two semesters of general education courses prior to completion of four semesters of Nuclear Medicine Technology courses and clinical practicum. The School of Nuclear Medicine Technology was established at Central Maine Medical Center in 1996 as the only program of its type in Maine or New Hampshire. In 2009 the program was expanded to include courses and clinical rotations in CT to meet the expanding needs of Nuclear Medicine Technology; the CT component continues to be an important part of the program curriculum.

On July 1, 2014, the name of the College was changed to the Maine College of Health Professions to better reflect the mission of the College and prevent confusion with other colleges in central Maine.

In the fall of 2017, the College received approval to offer an RN to BSN degree, therefore becoming a baccalaureate degree institution.

### **Notice of Non-Discrimination**

Maine College of Health Professions admits applicants meeting the requirements for admissions and does not discriminate based on religion, race, color, gender, sexual orientation, age, marital, parental, or veteran's status, or national or ethnic origin. Students are accorded all the rights, privileges, programs, and activities available to students of the College.

An applicant must be able to perform the physical activities inherent in the role of a student in a health professions program.

### **Accessibility Statement**

Maine College of Health Professions is committed to providing equitable access to learning opportunities for all students. The ADA Coordinator is the campus resource that

collaborates with students who have disabilities to provide and/or arrange reasonable accommodations.

If you have a documented disability, please contact the

ADA Coordinator at (207) 330-7878 (TTD 207-741-5667) to schedule an appointment to discuss reasonable accommodations. Additional information is available on the MCHP website: <http://www.mchp.edu/adastatement>

### **Editor's Note**

This catalog is prepared with the student in mind and is for purposes of information only.

It does not constitute a contract between the Maine College of Health Professions and a student or any applicant for admission. In combination with subsequent catalogs, flyers, semester course schedules, and special announcements, it identifies the expectations for a student to earn the distinction of being a Maine College of Health Professions graduate. Every effort is made to ensure accuracy of the information, but circumstances constantly change, and new decisions may affect the accuracy of details appearing in this catalog.

MCHP reserves the right to make changes in course offerings, degree requirements, charges, policies, regulations and procedures as educational and financial considerations require.

## **Academic Calendar**

---

### **Summer 2017 Session**

May 8 – Monday Summer Semester Begins

May 9 – Tuesday Add/Drop Period Ends for Session I

May 13 – Saturday Add/Drop Period Ends for Full Summer Session

May 29 – Monday Memorial Day - No classes - College is closed

June 9 – Friday Last day to withdraw from a Session I course and receive a "WP" or "WF" grade on the transcript

June 14 – Wednesday First Year Student Orientation for all Fall Programs

July 1- Saturday Session 1 Ends

July 3 – Monday College is closed

July 4 – Tuesday Independence Day - No classes - College is closed

July 5 – Wednesday Summer Session 2 Begins

July 6 – Thursday Add/Drop Period Ends for Session 2

July 8 – Saturday Last day to withdraw from a full semester course and receive a "WP" or "WF" grade on the transcript

August 1 – Tuesday Last day to withdraw from a Session II course and receive a "WP" or "WF" grade on the transcript

August 19 – Saturday Summer Semester Ends

## Fall Semester 2017

August 14-24 - Mon-Thurs Introduction to Clinical Practice: Nursing and Radiologic Technology Students enrolled in CLP100

August 15 – Tuesday Add/Drop Period Ends for CLP 100

August 28 – Monday Fall Semester Begins for Second Year Students and General Education Courses

September 2 – Saturday Add/Drop Period Ends for Fall Semester

September 4 – Monday Labor Day No Classes College is closed

October 9-10 - Mon-Tues Fall Recess

October 23 – Monday Freshman: Last day to withdraw from a course and receive a "WP" or "WF" grade on the transcript

October 29 – Sunday Seniors and Gen Ed Students: Last day to withdraw from a course and receive a "WP" or "WF" grade on transcript

October 30- November 10 Registration Open for Spring Courses - Registration closes on November 10 at 3:00 PM

November 22-25 Wed – Sat Thanksgiving Recess, College is closed at noon on 11/22 and all day on 11/23 & 11/24

December 11-16 - Mon – Sat Fall Semester examinations

December 16 – Saturday Fall Semester ends

December 22-26 - Fri – Tues College is closed

January 1 – Monday College is closed

## Spring Semester 2018

January 8 – Monday Spring Semester Begins

January 13 – Saturday Add/Drop Period Ends for Spring Semester

February 19 – Monday President's Day - No classes

March 5 – 16 Registration Open for Summer Courses - Registration closes on March 16 at 3:00 PM

March 5-10 - Mon – Sat Spring Recess - No classes

March 17 – Saturday Last day to withdraw from a course and receive a "WP" or "WF" grade on the transcript

April 23-28 - Mon – Sat Spring Semester examinations

April 28 – Saturday Spring Semesters ends

May 5 – Saturday College Graduation Class of 2018

## Degree Requirements

### General Education Requirements

#### Associate's Degree

The College is committed to graduating a person whose educational program is balanced in the three primary domains of knowledge; arts and humanities, sciences including mathematics, and the social sciences.

The College believes that being an educated person means a commitment to lifelong learning, finding joy in expanding ideas, creativity, and critical thinking.

To foster these principles, the College has implemented a minimum general education curriculum that is applicable to all Associate Degree programs at the College. This general education curriculum includes a minimum of 20 credit hours which must include the following:

ENG 101, College Writing	3 credits
Social Sciences (elective or program specific)	3 credits
Arts and Humanities (elective or program specific)	3 credits
Mathematics or Science (elective or program specific)	6 credits
General Education Courses (elective or program specific)	5 or more credits

These are the minimum requirements for the general education coursework. For specific program requirements, please refer to the curriculum plan of the designated program.

All Associate Degree programs require completion of a minimum of 60 credit hours.

All Associate Degree programs require that a minimum of fifty percent (50%) of degree credit coursework be completed at Maine College of Health Professions. Specific degree programs will require additional credits.

Social Science courses include Psychology, Sociology, Political Science, Economics and History.

Arts and Humanities courses include English, Literature, Communication, Ethics, Philosophy, Art, Music, Drama, Foreign Language, American Sign Language, Religion, and Global Issues.

### RN to BSN Degree

The RN to BSN Degree program requires completion of a minimum of 122 credit hours. Prior RN education may count up to 62 of the total 122 credit hours, and of the additional 60 credits required to satisfy the BSN portion of the curriculum 15 credits of these are general education. A minimum of 25% of the BSN curriculum must be taken at the Maine College of Health Professions to meet the residency requirements for graduation.

## Matriculation

### Enrollment Status

#### Matriculated Status

Matriculated students are those who have been formally accepted into a degree program, have met all entrance requirements (immunizations, background check, etc), and have enrolled in their courses. Below are overall matriculation requirements. Conditionally accepted

students should consult Castle Branch for specific program requirements.

### ***Immunization Record***

Two MMRs or positive titers for Measles, Mumps, and Rubella Hepatitis B positive surface antibody titer or documentation of 2 complete series of 3 injections of Hepatitis B vaccine if titer is negative Tetanus , diphtheria, and pertussis (Tdap) immunization within the last 10 years Two Varicella (Chickenpox) immunizations or laboratory results of a positive titer.

Tuberculin Skin Test – Documentation of a negative PPD within two months prior to entering a program.

Medical conditions prohibiting immunization will be considered on a case by case basis.

Students must be able to perform the physical activities inherent in the role of a student in an Associate Degree Health Professions Educational Program as listed below:

Communicate clearly (hearing and speaking) in English with patients and other healthcare professionals in the healthcare setting (IE. darkened rooms, operating room with surgical mask in place, in rooms with background noise, around partitions in rooms).

See clearly at close proximity, at a distance, in color, peripherally, demonstrate depth perception, and ability to adjust focus.

Stand/walk for several hours at a time.

Stoop, kneel, crouch or crawl.

Perform CPR

Follow Standard Precautions

Move/walk/run quickly in emergency situations.

Transport patients by wheelchair and stretcher.

Transfer patients from wheelchairs to hospital bed, stretchers to bed, and vice versa.

Position/move/adjust patients.

Reach overhead.

Lift or exert a force up to 50 pounds.

Tolerate repetitive use of hands, arms, and shoulders.

Tolerate frequent stooping and bending.

Perform Hand Hygiene

Evidence of current Cardiopulmonary Resuscitation (CPR)

certification: American Heart Association – Basic Life

Support for Healthcare Providers or American Red Cross –

Basic Life Support for the Professional Rescuer

Certification.

### ***NON-MATRICULATED STUDENTS***

Non-matriculated students are those who have not been formally accepted to and officially started an academic program.

Non-matriculated students may register for general education college courses during the open registration periods providing they have met the prerequisites for the course. Such registration must be completed through the Registrar's Office.

The Maine College of Health Professions is founded upon a commitment to learning on the part of both faculty and students.

When students accept membership in the educational community of this College, students also accept responsibility and accountability to be present for all required teaching/learning activities.

Program specific attendance policies are included in the student handbook and are available upon request.

### ***Code of Student Conduct***

By formulating a general code of ethics, rights and responsibilities, MCHP reaffirms the principle of student freedom coupled with personal responsibility and accountability for individual action and the consequences of such action. The Code of Student Conduct is included in the Student Handbook and may be accessed by contacting the Admissions Office.

### ***Withdrawals and the Drop/Add Period***

#### **Official Withdrawal from College**

Withdrawal is defined as a student who gives official notification of their withdrawal to the Registrar after a semester begins. (The student is withdrawing from all courses and leaving the College).

Students wishing to withdraw from the College:

1. Must contact the Registrar
2. Should contact their Director and/or Coordinator
3. Should submit the Student Status Change Form to the Registrar
4. Withdrawal is not considered official until the student has notified the Registrar. Until such notification, the student remains enrolled in the College and/or course and is responsible for fulfilling its academic and financial requirements.

### **Unofficial withdrawal from College/course**

1. Students must notify the Registrar when withdrawing from a course. If a student stops attending College or a course without notification, this will result in an unofficial withdrawal and a grade of "F" for the course.
2. If a student receives a grade of "F" in a course,

the College will determine if the student should be treated as an unofficial withdrawal or not and follow the procedure below.

- If Federal financial aid is affected, the Financial Aid Office may need to make adjustments to the student's financial aid. Without official notification the student will be considered unofficially withdrawn and a R2T4 calculation will be completed using a 50% mark in the semester to determine how much aid the student has earned and if any is to be returned to the Government.

#### Adding & dropping or withdrawing from a course

The "add/drop" period is the timeframe a student may adjust their schedule without any academic or financial penalties. The following schedule represents the timeline for the academic year.

Semester	Registration Period	Billing Period	Add/Drop Period – Full Semester	Add/Drop period – Non Standard Term
Summer	Begins: At least 4 weeks prior to the bill date  Ends: 2 week prior to the bill date	April 1st or first Monday in April	Begins: One week prior to the start of course  Ends: Midnight on Saturday of the first week of the semester	Begins: One week prior to the start of course  Ends: Midnight of the 1st day of course
Fall		July 1st or the first Monday in July		
Spring		December 1st or the first Monday in		

		December		
--	--	----------	--	--

**Adding a course:** Student may add courses during the add/drop period, provided that there is space available in the course and the student has satisfied all requirements. Student charges will be adjusted and a revised bill will be generated. Payment in full is expected as of the date of enrollment, unless prior arrangements have been confirmed with the Bursar.

**Dropping a course:** Dropping a course is defined as a reduction in course load while remaining enrolled at the College within the add/drop period. (The student drops one or more courses but not all courses). All requests to drop a course within the add/drop period, must be coordinated through the Registrar.

**Withdrawal from a course:** Withdrawing from courses is a reduction in a student's course load after the add/drop period while remaining enrolled at the College.

#### Academic impact of withdrawing from a course or the college

- A student may withdraw from a course at any time. If the student withdraws after 60% of the semester, the student will receive a grade of "F" in the course which is calculated into the GPA. Before the 60% mark, the student will receive a grade of "WP" withdraw pass or "WF" withdraw fail. These grades will not be calculated into the GPA; however they will be reflected on the official transcript.
- At the end of every semester, the Registrar will notify the Financial Aid Office of any students who have received a grade of "F" in a course. A determination will be made within 30 days of the end of the payment period (semester) on whether or not the grade was earned or if the student dropped without notification.
- The Registrar will notify all appropriate staff of any student status change.

The Bursar's Office will send the student a detailed statement indicating any amounts due the College or amounts due the student as a refund. The statement will include the expected due date for any amount due back to the College for return to the Federal Programs (if applicable).

## Challenge Examinations

Applicants or students who wish to receive academic credit for knowledge and skills acquired prior to attending the College have the opportunity to do so through the CLEP challenge examinations. There is a \$50 per credit fee for CLEP examination acceptance.

### Numerical and Grade Point Equivalence

Letter Grade	Numerical Grade	Grade Point Average
A	95–100	4.0
A-	90–94	3.7
B+	87 – 89	3.3
B	84 – 86	3.0
B-	80 – 83	2.7
C+	77 – 79	2.3
C	74 – 76	2.0
C-	70 – 73	1.7
D+	67 – 69	1.3
D	64 – 66	1.0
D-	60 – 63	0.7
F	Below 60	0.0

### Audit Policy

Persons wishing to attend credit courses, but not earn credit, may enroll as auditors with the permission of the involved Director or General Education Coordinator and involved faculty member. Auditors are not counted as students in the enrollment census, do not have the course recorded on a transcript, and are not required to complete the assignments or take examinations. Tuition charges for audited courses are the same as for courses taken for credit.

### Grade Report

A student may access a summary of academic progress (a grade report) electronically at the end of each semester.

### Honors

Students ranking in the top 10% of the Associate Degree programs' graduating class will receive the "Honors" designation; students ranking in the top 5% of the Associate Degree programs' graduating class will receive the "High Honors" designation.

In order to qualify for the President's Award, the highest scholastic average (clinical and theory), a student must attend the College two (2) complete academic years.

### Graduation GPA Requirement

A student must achieve a minimum cumulative grade point average of 2.0 for graduation.

A student whose grade is below 2.0 (letter grade "C") or whose clinical performance is below standard at mid-semester will be placed on academic warning.

### Criteria for Warning Removal

At the end of the semester, the student's performance will be evaluated. If the student's grade is 2.0 or above and clinical performance meets standard, the warning status will be removed. A student may receive an academic warning more than once.

### Student Dismissal

The College may dismiss, at any time, a student whose academic standing is not in compliance with the Scholastic Standards Policy. In most cases, students who are dismissed for academic reasons have previously been warned by Advisor or Director.

Dismissal for other than academic reasons may occur without prior warning. The decision to dismiss a student for other than academic reasons is made by the appropriate Director or designee, after consultation with referring faculty.

The student may appeal the dismissal by following the Student Fair Treatment Policy and Procedure.

The student transcript will reflect academic or non-academic dismissal.

Dismissals for other than academic reasons may include:

Breach of patient confidentiality.  
Concealment of errors made during clinical assignments.  
Performing skills outside of their current role.  
Illicit use, possession or distribution of drugs or alcohol on campus.  
Possession of weapons on campus.  
Absence from the College for three (3) classes without notification or three (3) weeks without participation for an online course.

### Transfer Credits

To ensure transferability of credits, applicants should contact the College's Registrar to have courses approved prior to registering for the courses.

To transfer course credits to Maine College of Health Professions, the applicant must:

- Request an official transcript be mailed directly from the institution where the credits were earned, to the Registrar's office
- Receive a minimum grade of "C" in the course
- Provide the course description of the course for which the applicant is requesting be transferred
- Science courses for transfer credit must have been successfully completed within 10 years of matriculating into a program of study at the College.

Exceptions will be reviewed on an individual basis by the appropriate Director.

The CLEP or Excelsior College examinations for courses that are required by this College's curriculum may be taken at an authorized testing center of the student's choice.

CLEP

- College Composition
- Introductory Psychology
- English Literature
- Analyzing and Interpreting Literature
- Human Growth and Development
- Elective

EXCELSIOR COLLEGE

- English Composition.
- Life Span Developmental Psychology.
- Exams acceptable for elective credit. See Registrar for list.

The scores achieved on the above challenge examinations must meet the score required by the College. Passing scores may be obtained from the Registrar's Office. Students who wish to challenge general education credits should contact the Registrar's Office.

Transcript Requests

Transcripts may be requested from the Registrar in writing for prior graduates or through SONIS (online registration and billing program) for current students.

## Academic Programs

---

### Nursing Bachelors of Science in Nursing Degree (RN to BSN)

#### About Our Program

The addition of a Bachelor of Science in Nursing increases the preparedness of nurses for patient care, while also providing opportunity for nurses to advance in their career toward management or departmental positions with higher earnings.

The program accepts both new students and practicing nurses who have earned their ADN and hold a current State of Maine RN license (nursing and qualifying credits are transferable).

#### Learning Outcomes

Incorporate essential education and understanding of core nursing competencies with content that fosters advancement and development in professional practice. Integrate knowledge and experience to analyze problems using creative, clinical, and innovative thinking to provide the highest quality of nursing care to a broad range of people.

Apply scientific methodology to analyze and interpret observable data in order to support nursing practice. Utilize technology to facilitate best nursing practice in diverse healthcare settings.

Promote advocacy of the nursing profession through affiliations and professional organizations to become vital members of the healthcare delivery system and community.

Promote and maintain relationships between clients, health-care professionals and the community to develop quality individualized treatment modalities.

Demonstrate the use of strategies that foster holistic health and wellness initiatives for individuals, families, and communities.

Practice nursing within the professional legal framework, using sound ethical values and participate in communities as an informed, committed, and productive individual. Display accountability as a learner and participate in continuing education and the development of new knowledge and skills.

Demonstrate an awareness and understanding of the diversity and interdependence among cultures and contribute to the delivery of quality healthcare, regionally and globally.

### Bachelor of Science Degree in Nursing (RN to BSN)

#### Curriculum Plan

\*Note: Qualified students may enter the RN to BSN program at any point and do not necessarily need to take courses in a prescribed sequence.

Course Number	Description	Credits
RN (A.D.N.)	Credits awarded, upon acceptance, to program	35*
General Education Courses	Credits required prior to acceptance into the program	27*
RN-BSN Course Prerequisites	In order to enroll in all RN-BSN courses, students must be accepted into the RN-BSN Program or receive permission from the Program Director. Note: Select courses may have additional prerequisites.	
NUR 265	Concepts of Professional Nursing	3
NUR 270	Nursing Theory	3
NUR 275	Population Health (Global)	3
HUM 220	Topics in Multiculturalism (Fine Arts/Humanities)	3
MAT 160	Intro to Statistics	3
NUR 280	Nutrition	3
NUR 300	Advanced Health Assessment	3
NUR 301	Advanced Health Assessment Lab (Online)	1
NUR 285	Information Technology: Apps in Healthcare	3

COM 102	Intro to Communication	3
PHI 206	Ethics in Healthcare (Philosophy/Theology)	3
NUR 310	Nursing Research- Prerequisite Statistics	3
NUR 315	Advanced Pathophysiology	3
NUR 320	Pharmacology for RNs	3
NUR 290	Interprofessional Education (IPE)	3
ENG 210	English Literature	3
NUR 325	Policy, Law, Ethics, and Regulations	3
NUR 400	Community Health (Local)	3
NUR 401	Community Health Research Prerequisite: Statistics	2
NUR 410	Nursing Leadership	3
NUR 415	Capstone Project Prerequisite: Students must be admitted into the RN- BSN Program and be no more than 12 credits from program completion.	3
*62 Credits awarded prior to starting RN-BSN program 60 Credits in RN to BSN Curriculum		Total for BSN 122 Credits

### Requirements for Graduation

Students must earn a minimum cumulative nursing grade point average of 2.0 and a minimum grade of “C” in each required general education course. Students must complete 122 credit hours for the degree. A minimum of 25% of the BSN curriculum must be taken at the Maine College of Health Professions to meet the residency requirements for graduation.

Students will not be issued a degree if they have not met all their financial and library obligations toward the College of Nursing and Health Professions.

## Nursing Associate of Applied Science Degree

### About Our Program

Nursing students attend classes and take care of patients of all ages in a variety of settings. Before they care for patients, nursing students spend time in the campus laboratory learning and practicing the skills needed to provide safe care. Maine College of Health Professions students may have experiences in the following areas: maternity, long-term care, pediatrics, surgery, critical care, rehabilitation, mental health, cardiac care and post surgery.

The College’s state of the art simulation laboratory provides a realistic clinical experience.

### Mission

The mission of the Nursing College is:

- to educate individuals to be competent, knowledgeable, and capable nurses who enhance positive patient outcomes;
- to offer education opportunities that meet the needs of individuals and communities;
- to guide individuals in the development of critical thinking skills;
- to kindle an ongoing desire to learn;
- and to strengthen students’ capacity to reason and make effective decisions as members of health care teams.

### Career Opportunities

Nursing is a long-respected profession concerned with the health and wellness of people of all ages. Nurses have a growing variety of opportunities in hospitals, the military, public health, long-term care, industry and a variety of other settings. Nurses take care of patients by administering medications and treatments, teaching patients and families, and collaborating with doctors and other health care team members. Equally important, nurses help those in need. Nursing career options offer exciting job opportunities with competitive salaries and benefits.

### Requirements for Graduation

Students must earn a minimum cumulative nursing grade point average of 2.0 and a minimum grade of “C” in each required general education course. Students must complete 69 credit hours for the degree. A minimum of one year of credits in the nursing major must be sponsored by and taken on the Maine College of Health Professions campus.

Students will not be issued a degree if they have not met all their financial and library obligations toward the Maine College of Health Professions.

### Qualifications for Licensure

The Maine State Board of Nursing requirements for licensure are:

- Completion of an approved four-year high school diploma or possession of the equivalent thereof (GED).

- Completion of a course of study not less than two years in an approved professional school of nursing.

Note: Students under the advanced placement program must complete one year on this campus for graduation.

### **RN in the Evening Program**

Students looking for an alternative to the daytime RN educational program may consider the RN in the Evening Program. The curriculum plan and graduation requirements are the same. Nursing classes and clinical rotations will be given in the evenings and on weekends. Space in this program is limited.

### **Advanced Placement**

Advanced placement is offered to Licensed Practical Nurses, Licensed Paramedics, students with previous military medical training, and students transferring from another nursing program. Since each situation is unique, please contact admissions for details.

### **Program educational Outcomes**

Maine College of Health Professions graduates are:

- Eligible to take the Registered Nurse Licensing Examination (NCLEX-RN).
- Capable of practicing as advanced beginners in the nursing profession.
- Qualified for employment in the rapidly changing healthcare environment.

### **Associate of Applied Science Degree in Nursing**

#### *Curriculum Plan*

	Credit Hrs
First Semester (Fall)	
CLP 100 Introduction to Clinical Practice	1
NUR 110 Health Assessment	2
NUR 111 Health Assessment Lab	2
NUR 120 Fundamentals in Nursing 2 NUR 121 Fundamentals in Nursing Lab	2
ENG 101 College Writing	3
PSY 101 Introduction to Psychology	3
BIO 111 Human Anatomy & Physiology I	4
Second Semester (Spring)	
NUR 130 Medical Surgical Nursing	3
NUR 131 Medical Surgical Nursing Clinical	3
NUR 150 Pathophysiology	3
PSY 201 Developmental Psychology	3
BIO 112 Human Anatomy & Physiology II	4

#### Third Semester (Fall)

NUR 221 Medical Surgical Nursing II	3
NUR 222 Medical Surgical Nursing II Clinical	3
NUR 212 Mental Health Nursing	3
NUR 213 Mental Health Nursing clinical	1
NUR 230 People Living With Chronic Illness	2
PHM 201 Pharmacology	3
BIO 213 Microbiology	4

#### Fourth Semester (Spring)

NUR 250 Medical Surgical Nursing III	3
NUR 251 Medical Surgical Nursing III Clinical	3
NUR 240 Maternal and Child Nursing	3
NUR 241 Maternal and Child Nursing Clinical	1
NUR 260 Sim. Role Transition Clinical Application	1
HUM XX Arts and Humanities Elective	3
SSC XX Social Science Elective	3

Total Credits Upon Graduation 72 credit hours

The curriculum plan is subject to change.

The curriculum plan with specific courses required for graduation will be distributed upon acceptance.

#### *Distribution of AAS Credit Hour*

Communication, Arts & Humanities, and Social Science (22%)  
 ENG 101, PSY 101, PSY 201, Humanities Elective, Social Science Elective

Sciences and Math (22%)

BIO 111, BIO 112, BIO 213, PHM 201

Concentration (56%)

NUR 110, NUR 111, NUR 120, NUR 121, NUR 130, NUR 131, NUR 150, NUR 221, NUR 212, NUR 213, NUR 222, and NUR 230

### **1 plus 2 Associate of Applied Science Degree in Nursing**

Individuals interested in participating in the nursing career track must contact the Admissions Office at 795-2843 and be accepted into the program.

Core Curriculum	Credits
College Writing	3
Anatomy and Physiology I with lab	4

Anatomy and Physiology II with lab	4
Microbiology with lab	4
Intro to Psychology	3
Developmental Psychology	3
Social Science Elective	3
Freshman Seminar I and II, Humanities Elective	4

Students enrolled in the 1 plus 2 Nursing Program are conditionally accepted into the Nursing Program at MCHP provided they meet the following criteria:

- Fall Semester: Complete a minimum of 6 credits at the 100 level or above at MCHP.
- Spring Semester: Complete a minimum of 6 credits at the 100 level or above at MCHP.
- The credits taken at the MCHP must include at least one math or one science with lab course at 100 level or above.
- Successful completion with a grade of “C” or higher in each course taken at MCHP.
- Maintain a minimum cumulative 2.5 GPA at MCHP.
- Students must meet all other admission requirements.

## Radiologic Technology Associate of Applied Science Degree

### About Our Program

The Clark F. Miller School of Radiologic Technology at the Maine College of Health Professions offers a challenging and rewarding career educational opportunity. The College’s two year associate of applied science degree program provides instruction and clinical experience through a blend of classroom and clinical education.

The Program begins in August each year. Students attend the College on a full-time basis, attending classes an average of two days a week and training in a clinical environment three days a week in medical imaging departments throughout Central and Southern Maine. Students complete clinical training in all areas of diagnostic radiography and are introduced to medical imaging specialties. Program graduates are eligible to apply for the American Registry of Radiologic Technologist examination and obtain Maine Licensing.

### Career Opportunities

A radiologic technologist is educated in the “art and science” of creating images of the body using ionizing radiation. Radiologic technologists work closely with physicians, particularly physicians who specialize in

radiology, and play an important role as part of professional healthcare teams.

Radiologic technologists work in hospital medical imaging departments, clinics, doctors’ offices, and imaging centers.

Due to the strong demand for radiologic technologists, a career in the field can lead in many directions. Specialized areas of medical imaging include computed tomography (CT), mammography, magnetic resonance imaging (MRI), vascular-interventional radiography, sonography, nuclear medicine, and radiation therapy. Technologists may earn a bachelor’s degree in pursuit of a career in education, management, or research. Career options in medical imaging continue to grow, providing job opportunities with competitive salaries and benefits.

### Mission

The mission of the Clark F. Miller School of Radiologic Technology is to:

- Encourage motivated individuals who are dedicated to pursuing excellence in Radiologic Technology;
- Provide a quality education in Radiologic Sciences with emphasis in Diagnostic Radiography including all modalities of Medical Imaging;
- Offer educational experiences in the classroom, the campus laboratory, and in a variety of clinical settings with emphasis on exceptional patient care; and
- Educate individuals to be competent and knowledgeable technologists who demonstrate critical thinking and effective communication skills.

### Requirements for Graduation

Students must earn a minimum cumulative grade point average of 2.0 and a minimum grade of “C” in each required general education course. Students must complete 71 credit hours for the degree. A minimum of one year of credits in the radiography major must be sponsored by and taken on the Maine College of Health Professions campus.

Students will satisfactorily complete clinical competency evaluations and clinical labs as specified by the clinical competency section of the Student Handbook. Students will demonstrate competency in CPR, venipuncture, phlebotomy, EKG, vital signs and oxygen administration.

Students will make up time missed from the clinical area which is in excess of time allotted during the program.

Students will not be awarded a degree if they have not met all their financial and library obligations toward the College of Nursing and Health Professions.

### Program Educational Outcomes

The program's mission will be achieved by fulfillment of the following program goals:

- Graduates will demonstrate competency in performing radiographic procedures.
- Graduates will effectively communicate in the medical imaging department to provide quality patient care.
- Graduates will demonstrate problem solving and critical thinking skills to evaluate and address a variety of situations in medical imaging.
- Graduates will demonstrate professional development and growth.
- Graduates will achieve A.R.R.T. certification and become employed in medical imaging.

### Qualifications for Licensure

The Maine Radiologic Technology Board of Examiners requirements for licensure are:

- Completion of an approved high school diploma or its equivalent; and
- Completion of a course of study in radiologic technology and an examination that is approved by the board.

### Associate of Applied Science Degree Completion Program in Radiologic Technology

This program is designed for the nationally certified and registered radiologic technologist who wishes to complete the general education courses to fulfill the requirements for the Associate of Applied Science Degree in Radiologic Technology.

Students must complete the general education courses specified by the Radiologic Technology Program Curriculum Plan. Students are required to complete a minimum of 25% of the total College Credits required of the Associate of Applied Science Degree Radiologic Technology Program at the Maine College of Health Professions.

### Associate of Applied Science Degree in Radiologic Technology

#### Curriculum Plan

	Credit Hrs
CLP 100(R) Intro to Clinical Practice –RAD	1

RAD 100	Radiographic Procedures I	3
RAD 110	Applied Physics	2
RAD 120	Intro to RAD Fundamentals	1
BIO 111	Human A&P I	3
BIO 111L	Human A&P I Lab	1
RAD 130	Radiology Clinical Practicum I	4
		15

#### Second Semester (Spring)

RAD 140	Radiographic Procedures II	3
RAD 150	Princ of Rad Exposure & Physics I	3
BIO 112	Human A&P II	3
BIO 112L	Human A&P II Lab	1
RAD 160	Radiology Clinical Practicum II	4
		14

#### Third Semester (Summer)

ENG 101	College Writing	3
MAT 140	College Algebra	3
RAD 170	Radiographic Pathology	1
RAD 180	Radiology Clinical Practicum III	6
		13

#### Fourth Semester (Fall)

RAD 200	Radiographic Procedures III	3
RAD 210	Princ of Rad Exposure & Physics II	3
RAD 220	Adv Patient Care in Radiography	1
RAD 230	Rad Supplemental Modalitie	2
PSY 101	Intro to Psychology	3
RAD 240	Radiology Clinical Practicum IV	6
		18

#### Fifth Semester (Spring)

RAD 250	Radiographic Quality Assurance	1
RAD 260	Radiation Protection & Radiobiology	2
RAD 270	Graduation/Registry Preparation	1
ELE XXX	Hum Elective or Soc Science Elective	3
COM 102	Communications	3
RAD 280	Radiology Clinical Practicum V	6
		16

Total Credits Upon Graduation	76
-------------------------------	----

The curriculum plan is subject to change.

The curriculum plan with specific courses required for graduation will be distributed upon acceptance.

### *Distribution of AAS Credit Hour*

Communication, Arts & Humanities, and Social Science (17%)

ENG 101, COM 102, PSY 101, Humanities or Social Science Elective Sciences and Math (15%)  
BIO 111, BIO 112, MAT 140

Concentration(68%)

RAD 100, RAD 110, RAD 120, RAD 130, RAD 140, RAD 150, RAD 160, RAD 170, RAD 180, RAD 200, RAD 210, RAD 220, RAD 230, RAD 240, RAD 250, RAD 260, RAD 270, RAD 280

### **1 plus 2 Associate of Applied Science Degree in Radiologic Technology**

Individuals interested in participating in the radiologic technology career track must contact the Admissions Office at 795-2843 and be accepted into the program.

Recommended Accuplacer scores which indicate that the individual is prepared for college-level courses:

Reading	60
WritePlacer	5
Arithmetic	60
Elementary Algebra	60

Core Curriculum	Credits
Anatomy and Physiology I with lab	4
Anatomy and Physiology II with lab	4
College Algebra	3
College Writing	3
Intro to Psychology	3
Communications	3
Freshman Seminar I and II – Humanities Elective	4

Students enrolled in the 1 plus 2 Radiologic Technology Program are conditionally accepted into the Radiologic Technology Program at MCHP provided they meet the following criteria:

- Fall Semester: Complete a minimum of 6 credits at the 100 level or above at MCHP.
- Spring Semester: Complete a minimum of 6 credits at the 100 level or above at MCHP.
- The credits taken at the MCHP must include at least one math or one science with lab course at 100 level or above.

- Successful completion with a grade of “C” or higher in each course taken at MCHP.
- Maintain a minimum cumulative 2.5 GPA at MCHP.
- Students must meet all other admission requirements.

## **Computed Tomography Certificate Program of Advanced Standing**

### **About Our Program**

The Maine College of Health Professions offers a challenging and rewarding career opportunity for the motivated Radiologic Technologist including Radiographers, Nuclear Medicine Technologists, and Radiation Therapists in the field of CT Scanning. The College offers a program of advanced studies in CT Scanning. The program will include academic and clinical courses and will be tailored to meet the needs of the student. Part-time and full-time options are available. Graduates will obtain the didactic information and clinical procedures required to apply to take the American Registry of Radiologic Technologists certification examination in CT Scanning.

### **Career Opportunities**

A certified CT technologist is educated in the “art and science” of creating computerized images of the body using ionizing radiation. CT technologists work closely with physicians, particularly physicians who specialize in radiology, and play an important role as part of professional healthcare teams.

CT technologists work in hospital medical imaging departments, clinics, doctors’ offices, and imaging centers. CT technologists are often vital members of the trauma team in the hospital setting.

Due to the strong demand for CT technologists, a career in the field can lead in many directions. CT Technologists may earn a bachelor’s degree in pursuit of a career in education, management, or research. Career options in medical imaging continue to grow, providing job opportunities with competitive salaries and benefits.

### **Mission**

The mission of the Computed Tomography Program is:

- To encourage motivated individuals who are dedicated to pursuing excellence in Computed Tomography Technology;

- To provide a quality education in Computed Tomography Technology;
- To offer educational experiences in the classroom, the campus laboratory, and in a variety of clinical settings with emphasis on exceptional patient care; and
- To educate individuals to be competent and knowledgeable technologists who demonstrate critical thinking and effective communication skills.

### Requirements for Graduation

Students must earn a minimum cumulative grade point average of 2.0 and a minimum grade of 74 (C) in each required course. Students must complete 16 credit hours for the certificate. All of the credits in the CT major except for multiplanar anatomy must be sponsored by and taken on the Maine College of Health Professions campus.

Students will satisfactorily complete clinical competency evaluations and clinical labs as specified by the clinical competency section of the Student Handbook.

Students will make up time missed from the clinical area which is in excess of time allotted during the program. Students will not be awarded a certificate if they have not met all their financial and library obligations toward the College of Nursing and Health Professions.

### Program Educational Outcomes

The program's mission will be achieved by fulfillment of the following program goals:

- Educate CT Technologists that meet the entry level expectations of employers and have excellent patient care skills.
- Present the didactic and clinical experiences necessary to successfully pass the ARRT examination.
- Maintain high academic standards and to constantly improve and update the program curriculum.
- Provide a positive learning environment in both the academic and clinical settings.

### Qualifications for licensure

The Maine Radiologic Technology Board of Examiners requirements for licensure are:

- Completion of an approved high school diploma or its equivalent; and
- Completion of a course of study in radiologic technology and an examination that is approved by the board.

## Certificate Program in Computed Tomography Curriculum Plan

Semester I		Credit Hours
CT 100	Multiplanar Anatomy	3
CT 110	Patient Care & Radiation Safety in CT Scanning	2
Semester II		
CT 120	CT Procedures	3
CT 130	CT Physics & Instrumentation	2
CT 145	CT Clinical Practicum I	4
CT 155-1	CT Clinical Practicum II* (for full-time students)	4
Semester III		
CT 155-2	CT Clinical Practicum II* (for part-time students)	4
Total Credits Upon Graduation		18 credit hours

\*CT 155 – Clinical practicum may be completed on a full-time basis in the second semester or on a part-time basis in the third semester.

The curriculum plan is subject to change.

The curriculum plan with specific courses required for graduation will be distributed upon acceptance.

Students currently working in CT may enroll in the didactic portion of the curriculum only.

Maine College of Health Professions welcomes applications from qualified individuals who will benefit from and contribute to the educational environment of this College. The commitment of the College is to small classes and close faculty-student relationships. Thus, the Admissions Committee selects those candidates who show evidence of academic ability, intellectual curiosity, motivation and capacity for personal growth.

Interested individuals should visit our website, [www.MCHP.edu](http://www.MCHP.edu), for information and an application. Individuals may also contact the Admissions Office with specific questions: [MCHPAdmissions@mchp.edu](mailto:MCHPAdmissions@mchp.edu).

Individuals wishing to attend the Maine College of Health Professions must submit an application and meet all admission requirements.

The College follows a selective admissions procedure. Candidates should submit applications one year prior to the anticipated date of entry.

Applicants meeting the requirements for admission are accepted regardless of race, color, religion, gender, age, disability, and national origin and are accorded the rights, privileges, programs, and activities generally accorded or made available to all students at the College.

## Academic Courses

BIO 111 and Lab Human Anatomy and Physiology I  
4 Credits

Anatomy & Physiology I is the first semester of a two-semester course in human anatomy and physiology. Anatomy is the study of the form of the body and physiology is the study of body function. This course begins with instruction in the terminology needed to be able to intelligently and accurately read and communicate biological concepts in an appropriate system level of the human organism. Students will also study the classification of tissues, genetics and inheritance, as well as the following systems: integumentary, skeletal, muscular, blood, lymphatic/immune, and reproductive. In general, the lecture portion of the class will emphasize the physiological concepts and the laboratory section will emphasize anatomy. Anatomy can be better studied and easier learned by visualization in a three dimensional manner by using anatomical aids, such as models, charts, specimens, and slides which are available in the laboratory. Pre-requisite: high school level chemistry is required

BIO 112 and Lab Human Anatomy & Physiology II  
4 Credits

This lecture and laboratory course is the second semester of a two-semester course in human anatomy and physiology. This course continues the study of the structure and function of the human body and the body's reaction to physiological stress. This course, when taken following BIO 111 Anatomy and Physiology I, will provide the students with a basic understanding and working knowledge of the human body. Students will study fluid/electrolyte/acid-base balance as well as the following systems: nervous, sensory-motor, cardiovascular, respiratory, digestive, urinary, and endocrine. As in Anatomy and Physiology I, in general, the lecture portion of the class will emphasize the physiological concepts and the laboratory section will emphasize anatomy. Pre-requisite: BIO 111 with lab

BIO 213 and Lab- Microbiology  
4 Credits

Microbiology is a lecture and laboratory course. The lecture provides a survey of the microbial world, including bacteria, yeasts, molds, fungi, viruses and prions, and introduces the structure, function, and nutrition of microorganisms. The primary focus of the course is on the relationship between

humans and microbes ranging from the various forms of parasitism to disease to immunity. Students will develop a solid understanding of prokaryotic cell structure and be introduced to bacterial genetics and metabolism, control of microbial growth, how microbes cause specific disease, and various public health and medical interventions to combat microbial disease. The laboratory component is designed to complement the lecture by engaging the student in the performance of the laboratory techniques and procedures that are routine to modern microbiology. Topics covered include aseptic technique, maintenance, isolation, and differential cultures of microorganisms, microbial metabolic assays, and microbial staining. Pre-requisites: BIO 111 and Bio 112

CNA 030 Certified Nursing Assistant Course  
0 Credits

This course is designed to present the knowledge and clinical skills necessary to become a certified nursing assistant. The curriculum follows Maine guidelines, including: caring for the patient's physical systems, infection control, care of patients throughout the lifespan, and entering the health care field. The student is introduced to the concepts of legal and ethical aspects of care, communication, documentation, and safety. The course includes both classroom and clinical instruction. The state certification examination will be offered at the end of the course.

COM 102 Communications  
3 Credits

The importance of good communication skills can never be over-emphasized. In all professions including healthcare, we are asked to: send clear messages, to be able to receive and interpret messages accurately, and respond appropriately. Although most of us will never become professional public speakers, we are always expected to be able to understand the basic elements of good communication. To that end, this course will cover verbal and non-verbal communication skills, listening, writing messages/notes/memos, and public speaking. This course also includes an online component (6 sessions) that requires discussion board postings and other assignments to be completed before the following scheduled class period as indicated in the course outline.

CT 100 Multiplanar Anatomy  
3 Credits

This course will cover cross sectional anatomy to include the head, neck, chest, abdomen, pelvis, spine, and extremities. Axial views of all of these areas with major bones, organs, and vascular structures identified will be a part of this course. In addition pathology will be covered as it relates to its presentation on axial images.

CT 110 Patient Care in CT  
2 Credits

This course will cover the patient preparation instructions

that are necessary to perform a CT scan. IV procedures and assessment and monitoring of the patient will be reviewed. In addition the types of contrast, special considerations with the use of contrast and the adverse reactions related to contrast administration will be covered. The technical factors related to radiation safety and ways to minimize the patient dose will be taught. Education on the special circumstances such as pediatric and pregnant patients will also be included. This is primarily an online course with limited in-person classroom instruction.

#### CT 125 CT Procedures 3 Credits

This course in CT procedures will include instruction on positioning the patient, setting up a scout view, setting up the equipment to include slice thickness, pitch, rotation factors, and other technical aspects of acquisition set up. When and how contrast is used to acquire the study and what does will be used will be discussed. The various types of reconstruction for CT images will be taught. In addition special CT procedures such as CTA and biopsies will be included. Reviewing images for technical quality and the assessment of the need for additional views will also be included in this course.

#### CT 130 CT Physics and Instrumentation 2 Credits

This course will include the basics of x-ray production, the nature of x-rays, and the interaction with matter. The construction of the CT scanner and the evolution from the beginning CT units to modern day units will be discussed. Image processing and display to include reconstruction, data management, and review of images to determine quality and recognition of artifacts will also be covered. Quality control of the CT scanner will also be included in this course.

#### CT 145 CT Clinical Practicum I 4 Credits

Clinical practicum is used to acquaint students with the clinical environment and the Computed Tomography equipment in that environment. In all phases of the practicum, the students will perform CT examinations. At first, these examinations will be performed under direct supervision. As the students progress through the practicum and gain experience, supervision will be limited providing the student has passed the appropriate progress checks. Students will begin to observe and perform the variety and volume of studies required to apply to take the ARRT CT certification examination.

#### CT 155 CT Clinical Practicum II 4 Credits

CT 155 is a continuation of CT 140. Utilizing the knowledge, skills, and abilities obtained in CT courses and clinical practicum, students will complete the CT procedures required to apply to take the ARRT CT certification examination. As the students progress through the

practicum and gain experience, supervision will be limited providing the student has passed the appropriate progress checks.

#### ENG 010 Developmental Writing 3 Credits

Developmental Writing is a 3 credit course designed to help students achieve basic competencies in reading comprehension and writing, including sentence skills, grammar, and mechanics, planning documents, organizing papers, developing research skills, following written instructions, and comprehending written documents. This course will also address word recognition, vocabulary development, and identifying themes and main ideas in written documents. In addition, the course will address basic software skills necessary to complete online learning goals, access online research platforms, and write documents using word processing software.

#### ENG 101 College Writing 3 Credits

College Writing is a required course which develops the student's ability to write clearly and effectively. The course introduces the student to academic writing, APA citation style, research-based exposition, and the fundamentals of academic research. The course introduces students to the development and synthesizing of argumentation in the writing process. Revision and editing will be introduced to help students develop skills to consistently improve their writing skills. Practice in expository writing – specifically informative, persuasive, analytical, and journalistic – will be the focus.

#### ENG 110 Introduction to Literature 3 Credits

This course introduces students to genres of fiction, drama, and poetry. By studying important works by writers of culturally diverse backgrounds, students gain experience in reading, analyzing, interpreting, and writing about literature. This course establishes connections between literature and other areas of arts and communications.

#### ENG 210 English Literature 3 Credits (Under Development)

#### HIS 210 History of the Health Care Environment 3 Credits

Prerequisite: Completion of College Writing with a grade of C may substitute Accuplacer WritePlacer score of 5 or higher and Reading Comprehension Score of 60 or higher. This course will provide an introduction to the U.S. health care system, the history, its problems, and possible solutions. Discussion will include the definition of health, identification of the health care workforce and their function as part of the US health care system. The role of Hospitals, Primary Care, Ambulatory Care, Federal and State Government in the U.S. health care system will be

described. An investigation of U.S. health care finance and the need for health care reform will be included.

#### HUM 205 Ethics in Healthcare

3 Credits

Prerequisites: Completion of College Writing with a grade of C or higher or Accuplacer WritePlacer Score of 5 or higher and Reading Comprehension Score of 60 or higher. This course introduces health care students to ethical and bio-ethical issues confronting the health care professionals within the practice setting. This course will introduce the student to the language of ethics and to a decision-making process. Using cases, students will learn to apply ethical decision-making principles to practical dilemmas. The course will familiarize students with ethical and legal considerations, patient-provider relationships, and the concepts of moral judgment and prudence.

#### HUM 220 Topics in Multiculturalism

3 Credits

This course will examine the issues of multiculturalism, societal diversity, and the histories of the people that comprise our communities. Discussion of diverse populations will cover groups of color and race, nationality, faith, indigenouness and immigration, LGBTQTI, and ability. Students will locate their own perspectives and analyze how one's own experiences shape the way they tell the story of what they see happening in the world. Additionally, students will analyze how the experiences of people different from themselves will affect the perspectives of others in a multicultural society.

#### MAT 140 College Algebra

3 Credits

This Course will review standard college-level algebra topics including linear, quadratic, rational, exponential, and logarithmic functions, the study of inequalities, graphical analysis, polynomials, systems of equations, and more. Throughout this course focus will be placed on the application of these topics to real live problems.

#### MAT 160 Intro to Statistics

3 Credits

This course is designed to provide students with an introduction to foundational elements in the study of statistics. Topics will include the study of sampling and data collection, descriptive and inferential statistics, probability, discrete and continuous random variables, hypothesis testing, linear regression and correlation, and analysis of variance.

#### MET 111 Medical Terminology

3 Credits

This is a hybrid course with an online component. Prerequisites: Completion of College Writing with a grade of C or higher may substitute the Accuplacer WritePlacer Score of 5 or higher and Reading Comprehension Score of 60 or higher. This course is designed to assist the student

to develop a medical terminology vocabulary, utilizing a body systems approach, that will facilitate communication of medical information in a medical office or hospital environment. The student will learn and practice the principles of medical word formation, including the basic rules of building medical words, identifying suffixes, prefixes, and combining forms related to the structure and function of the associated systems of the body.

#### NUR 110 Health Assessment

2 Credits

The focus of this course is nursing assessment, including: a comprehensive health assessment using interviewing and physical assessment techniques; inspection, palpation, percussion, and auscultation; expected and common unexpected findings; differences based on age, ethnicity, and culture; identification of risk factors; and client education. The course will also include professional verbal and written communication of interview and assessment findings.

#### NUR 120 Fundamentals of Nursing

2 Credits

The focus of this course is to introduce the nursing process as the organizing framework for the planning and delivery of care across the lifespan. The student will gain an understanding of the concepts of assessment, communication, and professional behavior, while meeting the nursing needs of patients.

#### NUR 130 Medical-Surgical Nursing I

3 Credits

The focus of NUR 130 is clinical inquiry, therapeutic interventions, and a systems review approach that will emphasize the utilization of the nursing process for the safe delivery of care of adults and children. Holistic health care needs of individuals are an integral component of the course, along with common health problems encountered in each age group. The course will apply concepts of nursing care for the following body systems: Hematological, gastrointestinal, hepatic, musculoskeletal, neurological, and immunological systems.

#### NUR 150 Pathophysiology

3 Credits

The focus of NUR150 is to review and reinforce components of pathophysiology and their impact on homeostasis. The course will review metabolic, chemical, and physiological pathways related to cellular biology and biochemistry. Knowledge of the pathways will facilitate the formation of NANDA approved nursing diagnoses and the planning of patient care.

#### NUR 212 Mental Health Nursing

3 Credits

The focus of this course evaluates the mental health needs and treatments of individuals, families and groups. Emphasis is placed on the need for holistic care. Historical

perspectives, theories concerning mental illness, signs and symptoms of disorders and the development of treatment modalities will be discussed. The role of the nurse in contemporary care is examined.

NUR 221 Medical-Surgical Nursing II Clinical  
3 Credits

The focus of Nursing 221 is to apply the knowledge and skills acquired in previous courses. Students will utilize the nursing process to demonstrate the ability to analyze, interpret and apply concepts in the clinical setting to achieve optimal patient outcomes.

NUR 230 People Living with Chronic Illness  
2 Credits

The focus of this course is the person living with multiple chronic conditions (PLWMCC) and the person's interaction with family, healthcare team, healthcare system, and community. Major components include assessment, planning, intervention, and evaluation of people with complex and chronic health-related issues.

NUR 241 Maternal/Child Nursing Clinical  
1 Credits

The focus of NUR 241 is to provide an opportunity for students to apply concepts learned in the classroom to the clinical setting for the care of the childbearing family and neonate. The student will care for children in various settings, as available.

NUR 251 Medical-Surgical Nursing III Clinical  
3 Credits

The focus of Nursing 251 is to apply the knowledge and skills acquired in previous courses. Students will utilize the nursing process to demonstrate mastery in the ability to analyze, interpret and apply concepts in the clinical setting to achieve optimal patient outcomes.

NUR 265 Concepts of Professional Nursing  
3 Credits

The focus of this course is to provide a greater understanding to the concepts, values, and behaviors necessary for transitioning to the professional nursing role. In this course, the student will review the ethical, legal, legislative and political processes that affect the practice of professional nursing in contemporary healthcare. Students will review how historical, political, and societal factors influence the identity of the professional nurse.

NUR 270 Nursing Theory  
3 Credits

The focus of this course is to provide the student with an introduction and overview to the concepts of nursing theory. The course will include the development of nursing theory and an introduction to the works of selected eminent theorists as well as investigate the application of theory to professional nursing practice.

NUR 275 Population Health (Global)  
3 Credits

The focus of this course is the health of populations across the globe. We will examine the relationship of population groups with families, healthcare team, healthcare system, communities, the environment and infrastructure, and other populations. Major components include assessment, planning, intervention, and evaluation of health-related issues in various populations.

NUR 280 Nutrition  
3 Credits

The focus of this course is the science of human nutrition as it relates to public health in the United States and globally. Topics include nutritional requirements related to changing individual and family needs, food choices, health behaviors, food safety, and prevention and management of common chronic diseases.

NUR 285 Information Tech: Apps in Healthcare  
3 Credits

The focus of this course is to explore patient care technologies, information systems, telecommunication technologies, and communication devices that support evidenced- based nursing practice. Students will gain an understanding of the impact these information management systems have on the healthcare team, delivery of care, efficiency and productivity, patient safety and health outcomes.

NUR 290 Interprofessional Education (IPE)  
3 Credits

The focus of this course is to examine the nurse's role as a member of the interprofessional healthcare team. Students will analyze current research to describe the prevalence and outcomes of fragmented healthcare and the benefits of interprofessional healthcare. Students will learn about the roles of other members of the healthcare team and will develop knowledge and skills in interprofessional collaboration that can be used to improve patient safety and healthcare outcomes.

NUR 300 Advanced Health Assessment  
3 Credits

The focus of this course is to expand upon knowledge needed to perform a more in-depth health assessment. Expected assessment findings and common unexpected findings will be analyzed, as well as differences based on age, ethnicity, and culture. Risk factors and related client education, professional verbal and written communication will be addressed.

NUR 301 Advanced Health Assessment Lab  
1 Credit

The focus of this course is to apply critical thinking to perform a more in-depth patient focused health assessment. Expected assessment findings and common

unexpected findings will be analyzed to determine patient care needs based on age, ethnicity, and culture. Risk factors and related client education, professional verbal and written communication will be addressed.

NUR 310 Nursing Research  
3 Credits

The focus of this course is to provide a comprehensive review of nursing research with an emphasis on qualitative and quantitative methodologies. This course focuses on the development of the students' experience with the research process and evidence-based practice. Additionally, the student will review the role of the scholar practitioner to identify clinical research problems and determine the quality of research as it applies to clinical decision making.

NUR 315 Advanced Pathophysiology  
3 Credits

The focus of this course is to provide a comprehensive review of human pathophysiology with an emphasis on alterations on homeostasis. The course will review metabolic, chemical, and physiological pathways related to cellular biology and biochemistry. Knowledge of the pathways encourages the course participant to introduce higher level pathophysiological concepts into their clinical practice.

NUR 320 Pharmacology for RNs  
3 Credits

The focus of this course is to provide information leading to a greater understanding of: pharmacokinetics, pharmacotherapeutics, pharmacoeconomics, and toxicology. Students will advance their knowledge regarding the impact of common medications used to treat various medical problems across the lifespan. The nursing process will be used to analyze the ramifications of drug therapy, and apply critical thinking to improve safety and quality of care in the clinical setting and the community.

NUR 325 Policy, Law, Ethics, and Regulations  
3 Credits

The focus of this course is to provide opportunities for the student to assess ethical and legal issues important to nurses and other health care team members. The student will identify and analyze the aspects of legal and ethical concepts impacting nursing practice. The nurse will investigate concepts, theories, and values applied in the ethical decision-making process related to a variety of ethical dilemmas in nursing. Emphasis will be placed on analysis of legal and ethical cases as well as evidence-based interventions that correspond with dilemmas in nursing practice.

NUR 400 Community Health (Local)  
3 Credits

The focus of this course is the client living with health related issues in the community. We will examine the relationship of the client to family, healthcare team,

healthcare system, environment, and the community. Major components include assessment, planning, intervention, and evaluation of people living with multiple chronic conditions in the community.

NUR 401 Community Health Research  
2 Credits

The focus of this course is the clinical application of nursing care of the client living with health related issues in the community. We will develop a relationship with the client the family, the healthcare team, the healthcare system, the environment, and the community. Major components include assessment, planning, intervention, and evaluation of the client living with health-related issues in the community.

NUR 410 Nursing Leadership  
3 Credits

The focus of this course is to apply theoretical and empirical concepts of leadership, management roles and ethical decision-making process of the professional nurse in diverse multicultural settings. The student will use critical thinking strategies to study the coordinating role of the professional nurse within the healthcare delivery system with an emphasis on synthesis of this knowledge to develop innovative and creative approaches to nursing practice. This will lead to an understanding of the concept of leadership theories and roles, problem solving and the decision-making process for a professional nurse in a leadership position.

NUR 415 Capstone Project  
3 Credits

The focus of NUR 415 is to synthesize and review program concepts through the analysis of a documented community/public health issue. The course will provide the opportunity for the student to utilize evidence based resources and public health competencies, to address and analyze how the identified issue and interventions affects the health of the affected population.

PHI 206 Ethics in Healthcare (Philosophy/Theology)  
3 Credits  
(Under Development)

PHL 100 Phlebotomy  
2 Credits

This course is designed to provide students with the knowledge and clinical skills to become a phlebotomist. This course includes study of the role of the phlebotomist, the function of each clinical laboratory section and the functions of personnel employed in the clinical laboratory. This course will focus on laboratory safety, basic anatomy of the circulatory system, venipuncture equipment and techniques, dermal puncture equipment and techniques, as well as complications associated with phlebotomy and legal issues associated with phlebotomy.

PRO 101 Radiographic Procedures I  
3 Credits

This course offers the student the fundamentals of radiographic positioning and related terminology. It incorporates the application of anatomy and physiology essential to the practice of radiologic technology. Standard and selected additional radiographic procedures of the chest, abdomen, extremities and the upper gastrointestinal system will be discussed. Image evaluation and critique of these procedures will be covered. Demonstrations and clinical testing will be conducted in the positioning lab.

PSY 101 Introduction To Psychology  
3 Credits

This course studies psychology as an applied science and explores the factors, genetic and environmental, which influence behavior and affect the quality of life. The course begins with a brief history of the development of psychology as a science of human behavior and covers such topics as: psychology of learning, social psychology, human sexuality, stress and coping, as well as abnormal behavior and treatments. Through assigned readings and projects, students will become more aware of how they may better interact with others and thus improve the quality of life.

PSY 201 Developmental Psychology  
3 Credits

This course provides the student with a multi-disciplinary study of life span development from prenatal stages through infancy, childhood, adolescence, adulthood, old age, and death. Included will be discussions of genetic, environmental, psychological and sociological influences of the development of and changes in physical, cognitive and language and psychosocial domains of individuals.

RAD 100 Radiographic Procedures I  
3 Credits

This course offers the student the fundamentals of radiographic positioning and related terminology. It incorporates the application of anatomy and physiology essential to the practice of radiologic technology. Standard and selected additional radiographic procedures of the chest, abdomen, extremities and the upper gastrointestinal system will be discussed. Image evaluation and critique of these procedures will be covered. Demonstrations and clinical testing will be conducted in the positioning lab.

RAD 110 Applied Physics  
2 Credits

A study of atomic theory, principles associated with matter, energy, basic electricity, magnetism, and electromagnetism are included in RAD 110. Students will develop basic electrical circuits and calculate the relationship between potential difference, current, and resistance. A study of various radiographic apparatus will be included. Emphasis will be placed on the construction and principles of generators, transformers, rectifiers, and controlling components. The basic schematic x-ray circuit will be

studied in detail. Emphasis will be placed on the construction of x-ray tubes, tube rating, and measures used to extend x-ray tube life.

RAD 120 Introduction to Radiation Fundamentals  
1 Credit

An introduction to Radiology will be presented including the Radiographers role in health care delivery. Principles, practices and professional responsibilities of optimal patient care of the patient and the family. Routine and emergency patient care procedures, infection control will be studied, along with a foundation of ethics and law related to the practice of medical imaging.

RAD 130 Radiology Clinical Practicum I  
4 Credits

Clinical practicum is used throughout the course to acquaint the student with the clinical environment as well as the radiographic equipment and procedures performed in that environment. The student will perform radiographic procedures during all phases of clinical practicum. At first, the student will observe and assist the technologist during the procedure under direct supervisor. As the student gains confidence with the procedure they will work towards completing clinical competency of that exam. Once competency has been achieved, the student may work under indirect supervision. Clinical supervision guidelines are more specifically outlined in the student handbook. During RAD 130, students will demonstrate clinical competency on 6 competency exams. Suggested competency completion includes: chest (routine adult), abdomen supine, finger/thumb, hand, wrist and 1 additional elective competencies.

RAD 140 Radiographic Procedures II  
3 Credits

As a continuation of RAD 100 and building upon the foundation of knowledge gained in BIO 111 and BIO 112, this course incorporates the application of anatomy and physiology essential to the practice of radiologic technology. Standard and selected additional radiographic procedures of the femur, hip/pelvic girdle, vertebral column, anterior neck, bony thorax, and specialty chest and abdomen radiography will be studied. In addition, select radiographic procedures of the lower gastrointestinal systems will be covered. Image evaluation and critique of these procedures will be discussed. Demonstrations and clinical testing will be conducted in the positioning lab.

RAD 150 Principles of Rad. Exposure & Physics I  
3 Credits

RAD 150 includes the study of the production of the x-ray beam, prime exposure factors, filtration, and x-ray interactions with matter. Through discussion and experimentation on energized x ray units, the students will investigate the prime exposure factors and their effects on the image. Radiation protection for patients and personnel will be covered. Creating the image with beam restriction,

patient considerations, radiographic grids, digital radiography, and image processing will be explored. A thorough discussion of PACS, digital imaging, and computed radiography, will be included.

**RAD 160 Radiology Clinical Practicum II**  
4 Credits

Clinical practicum is used throughout the course to acquaint the student with the clinical environment as well as the radiographic equipment and procedures performed in that environment. The student will perform radiographic procedures during all phases of clinical practicum. At first, the student will observe and assist the technologist during the procedure under direct supervisor. As the student gains confidence with the procedure they will work towards completing clinical competency of that exam. Once competency has been achieved, the student may work under indirect supervision. Clinical supervision guidelines are more specifically outlined in the student handbook. During RAD 160, students will demonstrate clinical competency on an additional 14 competency exams. Suggested competency completion includes: forearm, elbow, clavicle, humerus, shoulder, foot, ankle, tibia/fibula, knee, abdomen upright, transfer of patient, care of medical equipment and an additional 2 elective competencies.

**RAD 170 Radiographic Pathology**  
1 Credit

A study of the symptoms, diagnosis, and treatment of diseases and conditions of the body will be included. Emphasis will be placed on those diseases and conditions which are diagnosed through medical imaging procedures.

**RAD 180 Radiology Clinical Practicum III**  
6 Credits

Clinical practicum is used throughout the course to acquaint the student with the clinical environment as well as the radiographic equipment and procedures performed in that environment. The student will perform radiographic procedures during all phases of clinical practicum. At first, the student will observe and assist the technologist during the procedure under direct supervisor. As the student gains confidence with the procedure they will work towards completing clinical competency of that exam. Once competency has been achieved, the student may work under indirect supervision. Clinical supervision guidelines are more specifically outlined in the student handbook. During RAD 180, students will demonstrate clinical competency on an additional 15 competency exams. Suggested competency completion includes: femur, pelvis, hip, ribs, c-spine, t-spine, l-spine, geriatric (chest, upper & lower extremities), AP chest, portable chest, 1-fluoroscopy elective, and 2 – additional elective competencies.

**RAD 200 Radiographic Procedures III**  
3 Credits

As a continuation of RAD 140, this course incorporates the application of anatomy and physiology essential to the

practice of radiologic technology. Standard and selected additional radiographic projections of the skull, facial bones and sinuses will be studied. Demonstrations and clinical testing will be conducted in the positioning lab. In addition, multiplanar anatomy of the head, thorax, spine, abdomen, and pelvis will be investigated with correlation of CT. Students will be introduced to interventional radiographic procedures and mammography. Radiographic procedures of the digestive, nervous, urinary and reproductive systems will also be covered. A study of the positioning recommendations and radiographic considerations for contrast studies of these systems will be included. Pediatric imaging and special considerations will be discussed. Image evaluation and critique of these procedures will be covered.

**RAD 210 Principles of Rad. Exposure & Physics II**  
3 Credits

This course is designed as a continuation of RAD 150. Through discussion and lab assignments, the students will investigate creating and analyzing the radiographic image. Imaging exposure, contrast, detail, and distortion will be studied in depth. Special imaging techniques such as automatic exposure control, mobile radiography, tomography and fluoroscopy will be included. The students will be instructed in processing of the digital image. Creating exposure charts and solving exposure conversion problems will be included.

**RAD 220 Advanced Patient Care in Radiography**  
1 Credits  
Under Development

**RAD 230 Radiographic Supplemental Modalities**  
2 Credits

This course is designed as the introduction to the supplemental radiologic sciences of radiation therapy, nuclear medicine, ultrasonography, computerized axial tomography, digital radiography, magnetic resonance imaging, mammography, and absorptiometry. A discussion of the basic principles, terminology, and equipment used in these fields is included. The students will learn clinical applications of each modality from clinical instructors.

**RAD 240 Radiology Clinical Practicum IV**  
6 Credits

Clinical practicum is used throughout the course to acquaint the student with the clinical environment as well as the radiographic equipment and procedures performed in that environment. The student will perform radiographic procedures during all phases of clinical practicum. At first, the student will observe and assist the technologist during the procedure under direct supervision. As the student gains confidence with the procedure they will work towards completing clinical competency of that exam. Once competency has been achieved, the student may work under indirect supervision. Clinical supervision guidelines are more specifically outlined in the student

handbook. During RAD 240, students will demonstrate clinical competency on 15 competency exams. Suggested competency completion includes: trauma shoulder, trauma upper and lower extremity, portable abdomen, portable chest, cross-table lateral hip, cross-table lateral spine, c-arm procedure (more than 1 projection), surgical c-arm (around a sterile field), UGI or Contrast enema, sterile and medical aseptic technique, vital signs, and 2 additional elective procedures.

**RAD 250 Radiographic Quality Assurance**  
1 Credit

This course is designed to teach students the many aspects of a radiographic quality assurance program and to assist the student in the understanding of minor equipment malfunctions and evaluation. A study in formulating and charting radiographic technique will be included. Students will be given the opportunity to perform equipment quality control checks in the clinical area.

**RAD 260 Radiation Protection & Radiobiology**  
2 Credits

This online course will include a study of radiobiology with special attention to cellular effects, and early effects vs. late effects of radiation. Discussions on radiochemistry, cell sensitivity, organ effects and radiation risk estimates will be included. A study of the advanced radiographic principles of radiation protection, measurement, and shielding will be presented. Protection of the patient, radiographer, and others in radiology, nuclear medicine, and radiation therapy will be emphasized. ALARA and patient education to minimize radiation exposure will be discussed.

**RAD 270 Graduation/Registry Preparation**  
1 Credit

This course is designed to prepare students for ARRT examination and employment in the field of radiology. Students will be given the opportunity to take mock registry examinations and review questions with instructors. A review of radiography materials determined by the students will be included. Students will discuss career options, the search for a job in radiography, job applications, resume writing, and interviewing. Emphasis will be placed on professionalism, professional growth, and opportunities for advancement, continuing education requirements, national certification, and state licensing requirements.

**RAD 280 Radiology Clinical Practicum V**  
6 Credits

Clinical practicum is used throughout the course to acquaint the student with the clinical environment as well as the radiographic equipment and procedures performed in that environment. The student will perform radiographic procedures during all phases of clinical practicum. At first, the student will observe and assist the technologist during the procedure under direct supervision. As the student gains confidence with the procedure they will work

towards completing clinical competency of that exam. Once competency has been achieved, the student may work under indirect supervision. Clinical supervision guidelines are more specifically outlined in the student handbook. During RAD 280, students will demonstrate clinical competency on 7 competency exams. Suggested competency completion includes: headwork, portable extremity, 5 additional elective competencies. Students will also demonstrate final competency on exams in the simulation lab. The final competency exam is indicative of the skills needed as an entry-level radiographer.

**SOC 101 Introduction to Sociology**  
3 Credits

This course is an introduction to the study of human society. The course stresses the learned nature of human behavior as is seen in the ongoing interactions between individuals, groups, and society. Because sociology is the scientific study of human social behavior, and the interaction between humans and the social institutions they've created, the course examines aspects of social life, social factors, and social problems present in contemporary society. More specifically the course represents basic concepts and theories and explores topics including sociology as science, culture, socialization, social groups, social organization, class, race and ethnicity, gender, age, family, and social change.

## **College Admission Requirements**

### *Associates Degree Programs*

- High School diploma or GED certificate
- SAT or ACT results or 12 college credits with a grade of C or higher
- Entrance examination
- Successful completion of high school or college level Biology with a grade of C or better.
- Successful completion of high school or college level Chemistry with a grade of C or better.
- Successful completion of high school or college level Algebra with a grade of C or better.
- Successful completion of a second high school or college level math with a grade of C or better.

Applicants may also be required to meet additional admission requirements and prerequisites established for the specific program of interest. For program specific requirements, please visit our website [www.MCHP.edu](http://www.MCHP.edu).

Applicants must be able to perform the physical activities inherent in the role of a student in a health professions educational program and provide documentation of immunization. A criminal background check will be required for programs which require clinical practicum. The results of the criminal background check may prevent

clinical placement.

### ***RN to BSN Degree Program***

Official, state approved, high school (or GED/HiSET) transcript sent directly to the College.

(High school transcripts are not required, if applicant has graduated from an associate's or bachelor's degree program from a regionally accredited institution at the time the application is submitted.)

Official college/university transcript(s) sent directly to MCHP. Transcripts from associate degree nursing programs must be from a CCNE or ACEN accredited college/university. Associate degree programs (RN) which are not accredited by CCNE or ACEN will not meet the requirement.

A&P I with lab with a grade of "C" or higher  
A&P II with lab with a grade of "C" or higher

Microbiology w/lab with a grade of "C" or higher  
College Writing with a grade of "C" or higher  
Introduction to Psychology with a grade of "C" or higher  
Developmental Psychology with a grade of "C" or higher  
Arts/Humanities Elective with a grade of "C" or higher  
Social Science Elective with a grade of "C" or higher

Please note: MCHP also requires that applicants hold and maintain an unrestricted and active RN license with the Maine State Board of Nursing. MCHP will review each applicant license using maine.gov. Applicants will not be considered for the program if their license is not current and in good standing. Students currently completing an A.D.N. program are eligible to apply for the program during their final semester of their A.D.N. program. They may be conditionally accepted into the RN-BSN program pending successful completion of the A.D.N. program and successful RN licensure.

Upon Acceptance Only: Matriculated students will be required to submit proof of MMR (measles, mumps, rubella)- 2 immunizations required. Positive antibody titers for measles, mumps, and rubella may be used in lieu of proof of vaccination, and Tdap—1 dose of Tetanus/Diphtheria/Pertussis must have been received as an adult within the past 10 years.

Please do not send any immunization information until requested.

Additional immunizations and back ground check requirements will be required prior to the start of your clinical experience within the program. These requirements may be unique to your clinical location and will be determined as you progress through the program.

### **Application Deadlines**

Application deadlines vary by program; visit our website for specific information [www.MCHP.edu](http://www.MCHP.edu).

### **Application Procedure**

The candidate for admission to a program must submit the following information to complete the application folder:

- Completed application form accompanied by the admission essay and non-refundable application fee.
- Documentation of graduation from a state approved high school (official transcript must be mailed by the high school directly to the Admissions Office); or successful completion from a General Educational Development (GED) program (official results must be mailed directly to the Admissions Office by the institution granting the GED).
- Documentation of completion of the following high school or college level courses with a grade of "C" or better: Biology, Chemistry, Algebra, and a second Math Course.
- Results of the SAT or ACT Examination: The SAT or ACT requirement may be waived if the applicant has completed twelve academic college credits with a minimum grade of "C" in each course.
- Entrance examination: Applicants may make an appointment to take the exam by completing the registration form on the College website, [www.MCHP.edu](http://www.MCHP.edu) or by contacting the Admissions Office: [admissions@mchp.edu](mailto:admissions@mchp.edu).

Admission and clinical placement are dependent upon the results of a criminal background check and submission of immunization history documentation.

Application materials should be mailed to:

Admissions  
Maine College of Health Professions  
70 Middle Street  
Lewiston, ME 04240

# Trustees, Faculty, Staff, and Administration

---

## Board of Trustees

Treasurer:  
Vacant

Trustees:

Pamela J. Baker, Board Chair  
Bates College Dean of Faculty (Retired)  
South Paris, ME 04281

Donald "Raj" Woolever  
CMHC Family Medicine Residency  
Lewiston, ME 04240

Kenneth J. Albert III  
Androscoggin Home Care & Hospice  
Lewiston, ME 04240

Cindy Brousseau  
St. Mary's Regional Medical Center  
Lewiston, ME 04240

Dr. Jacob "Gus" Crothers  
Grand Rounds, Inc.  
Portland, ME

Andrea B. Gager  
RN Researcher  
Lewiston, ME 04240

Joan M. Macri  
Retired Educator  
Auburn, ME 04240

Peter E. Schlax Jr.  
Bates College  
Lewiston, ME 04240

Anne Kemper  
Adult Education (Retired)  
Lewiston, ME 04240

## Administration

### President

Dr. Monika Bissell, DBA  
Butler University, Indianapolis, IN

Plymouth State College, Plymouth, NH  
Nova-Southeastern University, Fort Lauderdale, FL  
(207) 795-2840

### Vice President of Academic and Student Affairs

Dr. Alexander Clifford  
Kennebec Valley Community College, Fairfield, ME  
Thomas College, Waterville, ME  
Walden University, MD  
cliffoal@mchp.edu  
(207) 795-2858

### Vice President of Finance

Lesla Rose, MBA  
Thomas College, Waterville, ME  
rosele@mchp.edu  
(207)330-7743

### Director of Admissions

Erica Watson, M.Ed.  
Trinity College of Vermont, Burlington, VT  
University of Maine, Orono, ME  
watsoner@mchp.edu  
(207) 795-2843

### Dean of Medical Imaging

Judith M. Ripley, MS, RT(R)  
Central Maine Medical Center School of Radiologic  
Technology, Lewiston, ME  
University of St. Francis, Joliet, IL  
ripleyj@mchp.edu  
(207) 795-5974

### Dean of Nursing

Dr. Lynne Gotjen  
University of California, Los Angeles, CA  
Newton-Wellesley School of Nursing, Newton, MA  
Liberty University, Lynchburg, VA  
University of the Rockies, Denver, CO  
gotjenly@mchp.edu  
(207)795-7166

## Faculty

### Instructors (Full-Time)

#### Michael Boucher MSN, RN

University of Maine, Farmington, ME  
St. Joseph's College of Maine, Standish, ME  
bouchem@mchp.edu  
(207) 795-7596

**Julie Branagan MS, RT(R)**

Clinical Coordinator  
Central Maine Medical Center School of Radiologic  
Technology, Lewiston, ME  
University of St. Francis, Joliet, IL  
branagj@mchp.edu  
(207) 795-2429

**Stephanie Chin MSN, RN; MA M.Ed.**

University of Massachusetts, Amherst, MA  
Westfield State University, Westfield, MA  
Western Governors University, Salt Lake City, UT  
Maine College of Health Professions, Lewiston, ME  
chinst@mchp.edu  
(207)795-2840

**Bonnie Colby MSN, RN, CNE**

Central Maine Medical Center School of Nursing, Lewiston,  
ME  
University of Southern Maine, Portland, ME  
University of Phoenix, Phoenix, AZ  
colbyb@mchp.edu  
(207) 795-7597

**Dr. Ann Curtis DNP, RN**

Director of Interprofessional Education/A.D.N. Manager  
American Sentinel University, Aurora, CO  
Central Maine Medical Center School of Nursing, Lewiston,  
ME  
St. Joseph's College of Maine, Standish, ME  
American Sentinel University  
curtisan@mchp.edu  
(207) 795-2847

**Anita Day MSN, RN**

State University of New York at Genesco  
University of Southern Maine;  
Loyola University New Orleans  
dayan1@mchp.edu  
(207) 795-2847

**Kim Emery MS**

University of Southern Maine, Portland, ME  
emeryki@mchp.edu  
(207) 795-2838

**Sarah Harradon MS, RT (R)**

CMMC Clark F. Miller School of Radiologic Technology,  
Lewiston, ME  
University of Saint Francis, Joliet, IL  
harradsa@mchp.edu

(207) 795-2461

**Meredith Kendall MSN, RN**

University of Southern Maine, Portland, ME  
St Joseph's College of Maine, Standish, ME  
kendalme@mchp.edu  
(207) 795-7599

**Leanne Moreira MSN, RN**

Mohawk Valley Community College  
SUNY Institute of Technology  
moreirle@mchp.edu  
(207) 795-2141

**Susan Poulin MS, Ad. ED., BA**

University of Southern Maine, Portland, ME  
poulinSU@mchp.edu  
(207)795-8380

**Deana Renander BSN, RN**

Jacksonville State University, Jacksonville, AL  
renandde@mchp.edu  
(207)754-0523

**Michelle Thibault MSN, RN**

University of Southern Maine, Portland, ME  
Walden University, Minneapolis, MN  
thibaumi@mchp.edu  
(207) 330-7742

**Instructors (Part-Time)****Carlene Betz-Minet BSN, RN**

University of Northern Colorado, Greeley, CO  
betzca@mchp.edu  
(207) 795-2840

**Instructors (Adjunct)****Stacy Beauchemin BSN, RN**

Maine College of Health Professions, Lewiston, ME  
Southern New Hampshire University, Manchester, NH  
beauchst@cmhc.org  
207-795-2840

**Kristine Chaisson MS, RN**

St Joseph's College of Maine, Standish, ME  
New England College, Henniker, NH  
chaiskr@cmhc.org  
(207)795-2840

**Jennifer Dixon, MS, RT (R) (CT)**

CMMC Clark F. Miller School of Radiologic Technology,

Lewiston, ME  
University of Saint Francis, Joliet, IL  
dixonje@mchp.edu  
(207) 795-2840

**Sara Flowers, Ph.D.**  
Central Maine Technical College, Auburn, ME  
University of Southern Maine, Portland, ME  
Lesley University, Cambridge, MA  
flowersa@mchp.edu  
(207) 795-2840

**Beverly Leavitt, MS, MT (ASCP)**  
University of Maine, Orono, ME  
leavitbe@mchp.edu  
(207)795-2840

**Andrea J. Libby RN**  
Maine College of Health Professions, Lewiston, ME  
Allegheny College, Meadville, PA  
Edinboro University of Pennsylvania, Edinboro, PA  
(207)795-2840

**Shannon Lockwood BSN, RN**  
Enicott College, Beverly, MA  
(207)795-2840

**Dale Morrell, MS**  
University of Maine, Orono, ME  
Husson College, Bangor, ME  
morrelda@mchp.edu  
(207) 795-2840

**Paula Nagy CMSRN, BSN, RN**  
Bridgeport Hospital School of Nursing, Bridgeport, CT  
University of Maine, Augusta, ME  
University of West Georgia, Carrollton, GA  
nagypa@mchp.edu  
(207)795-2840

**Ronald Ouellette, MS, DABR**  
Physicist, Instructor  
University of Lowell, Lowell, MA  
Rutgers University, New Brunswick, NJ  
ouelron@mchp.edu  
(207) 795-2840

## Staff

**Admissions Office**  
admissions@mchp.edu  
(207) 795-2843

**Joan Anderson**  
RN Health Professions Assistant  
andersjo@mchp.edu  
(207) 795-2840

**Nicole DeBlois**  
Registrar/Financial Aid Counselor  
registrar@mchp.edu  
debloini@mchp.edu  
(207) 795-2270

**Susan Hiscock**  
Secretary /Student Ambassador  
hiscocks@mchp.edu  
(207) 795-2840

**Susan Perry**  
Bursar / Fund Development Assistant  
perrysu@mchp.edu  
(207) 795-2649

**Melissa Wetherby, MAT, MSIT**  
Instructional Designer/ADA Coordinator  
wetherme@mchp.edu  
(207) 330-7878

## Financial Information

---

### Payment of College Fees

All College fees must be paid in full each semester prior to the first day of class. No student will be admitted to any class until satisfactory arrangements have been made with this College's Bursar.

A bill will be mailed to each student prior to the beginning of each semester. On each bill, the date the payment is due to be paid in full is indicated.

No student will be allowed to progress to another semester or graduate from this College until all bills due to the College are paid in full.

## Financial aid

### Financial FAFSA School Code: 006305

Any student enrolled in MCHP, who qualifies for financial assistance, will receive aid to the extent funds are available. The amount of actual aid awarded depends upon the financial need of the individual student, and, therefore, will reflect the student and/or family's financial circumstances.

All such information is strictly confidential. In general, a student is eligible for financial assistance at the MCHP if he or she:

- is a citizen of the United States or is an eligible non-citizen;
- is not in default on a previous loan; does not owe a refund on a previous grant or scholarship;
- has not previously earned a baccalaureate degree [only applies to Pell and Supplemental Educational Opportunity Grant (SEOG)];
- is making satisfactory academic progress; and demonstrates financial need.

Financial need is the difference between costs (tuition and fees, room, board, student uniforms, books, supplies, travel and personal expenses) and the amount of money the student and/or the student's family can afford to pay, as determined by a standard formula, established by Congress, and approved by the Secretary of Education. The amount is referred to as the Federal Methodology and the calculation is:

Cost of Attendance – Estimated Family Contribution = Need.

The basis for figuring the Expected Family Contribution is completion of the Free Application for Federal Student Aid (FAFSA). The information provided on the FAFSA determines the expected family contribution and the results are used to determine a student's financial need. A Financial Aid Professional Judgment will be done only in a most unusual situation.

Students that wish to apply for financial aid should submit the FAFSA to the Federal Processor of the U.S. Department of Education by May 1st to meet all scholarship and grant deadlines. Students are required to apply on-line at [www.FAFSA.ed.gov](http://www.FAFSA.ed.gov). Students are required to reapply for financial aid for each academic year they wish to be considered for. Students are also required to complete MCHP's Financial Aid Information Form as part of the process to apply for financial aid.

### **Financial Aid Eligibility**

#### *To be eligible for financial aid:*

Full-Time students must be enrolled in a minimum of twelve (12) semester credit hours of the required courses a semester;

Three quarter time students must be [enrolled] in a minimum of nine (9) semester credit hours of the required courses a semester;

Half-time students must be enrolled in a minimum of six (6) semester credit hours of the required courses in a semester;

Additional information regarding financial aid may be obtained from the Maine College of Health Professions Financial Aid Office. Phone (207) 795-2270.

Willful falsification or omission of information on the application is a criminal offense punishable under Maine and federal laws.

### ***Independent Student Status***

To qualify for independent status, students must be financially independent of their parents, and meet the Department of Education's criteria of independence. A student is considered to be automatically independent if he or she:

- is 24 years old by December 31st of the award year;
- is a veteran of the United States Armed Forces;
- is an orphan or ward of the court;
- has legal dependents other than a spouse;
- or is married.

### ***Types of Financial Aid***

#### ***Financial aid awards are grants, scholarships and loans***

Grants and scholarships are given without any expectations of repayment. Loans carry appropriate obligations. The aid combination, or package, is revised each year for each student, depending upon the student's needs, and upon the availability of program funding.

### **Grants, endowments and scholarships**

#### ***Pell Grant Program***

The Pell Program is a federal program administered by the U.S. Department of Education. The intent of the program is to provide needy students with grants to assist them in attending an institution of higher education. Students with previous bachelor degrees are not eligible for this award.

#### ***State of Maine Grant Program (MESG)***

The MESG is a state program administered by the Finance Authority of Maine (FAME). Financially needy students that meet eligibility requirements may receive grant awards. For

maximum award, the student's FAFSA must be filed by May 1st.

The eligibility requirements are as follows:

- U.S. citizen or an eligible non-citizen;
- Resident of Maine other than for College purposes, with Maine residency established one (1) calendar year before applying to the MESH Program;
- Graduated from an approved secondary school (or shall have completed a general education development exam);
- Demonstrate substantial financial need as computed by the FAFSA and the State of Maine formula; and
- Must be at least a one-half-time student.

Dr. Gard W. Twaddle Nurses Endowment Fund

The Dr. Gard Twaddle Nurses' Scholarship Fund was formed in 1954 as a living tribute to Dr. Gard Twaddle, a highly-respected physician in the Lewiston-Auburn area. This trust fund is established for the purpose of providing financial assistance to or on behalf of needy and deserving persons in the furtherance of or the continuation of their training or education in the nursing profession.

Elias E. Tucker Nursing Fund

In memory of her husband, the late Mrs. Alice E. Tucker bequeathed monies to be held in trust. This trust awards scholarships to deserving young men and women, enrolled in an educational program, preparing a person to take the examination to become a registered nurse. First preference is accorded to students residing in Mechanic Falls.

#### ***Women's Hospital Association Fund***

The Women's Hospital Association of Central Maine Medical Center donates monies to be awarded, as grants, to deserving students with financial need.

#### ***Maine Orthopedic Foundation Scholarships***

The Maine Orthopedic Foundation of Central Maine Orthopedics actively supports health professions education and provides funding for scholarships to four radiologic technology students who have demonstrated academic progress and financial need. The scholarships will be awarded in the spring semester each year.

Hazel H. Gould Scholarship Fund

Registered Nurses seeking advanced technical training or degrees may qualify. MCHP's Vice President of Finance determines eligibility and allocations for this fund annually.

Other Endowment Funds/Scholarships

MCHP has many other endowment funds and scholarships that students may qualify for.

#### **Loans**

Direct Loans are low-interest loans for students and parents to help pay for the cost of a student's education

The loan lender is the U.S. Department of Education and the department provides a single point of contact for loan servicing and student loan information.

#### ***Direct Subsidized Loans***

For students with demonstrated financial need, as determined by the Federal Methodology. No interest is charged while the student is enrolled at least half-time, during the grace period and deferment periods.

#### ***Direct Unsubsidized Loans***

Not based on financial need and interest is charged during all periods, even when the student is in school, and during grace and deferment periods.

#### ***Direct (PLUS) Loans***

These are unsubsidized loans for the parents of dependent students seeking help to pay for educational expenses up to the cost of attendance less all other financial assistance. Interest is charged during all periods and a credit history is performed by the Department of Education upon application

#### **Award Process**

The student is considered for financial aid, funded by the programs described above, on a basis of financial need and the amount of monies available for funding. The resulting determination, or award, is communicated to the student in the form of a financial aid award letter, which the student is free to refuse in whole or in part. However, refusal will not result in the reconsideration of the manner in which a student's aid has been proportioned between grant aid and loan aid.

#### **Enrollment Verification**

At the start of each semester, the Registrar's Office

performs enrollment verification on each student. Some financial aid (Pell Grant, State of Maine Grant Program) is based partly on the number of student hours and student status – part-time (at least 6 credit hours), three-quarter-time (9 credits), or full time (12 credits or more).

The Enrollment Verification Process verifies the number of credit hours for each semester. If the student is taking fewer or more credit hours than originally awarded for, an adjustment to their financial aid may be necessary.

### **Disbursement Process**

For grants and loans from all programs, aid will be credited to the student's account. Any remaining balance at each term will be payable by the due date on the term bill. When all MCHP charges have been provided for, and a credit balance arises, the student will receive a check refund (allowing 14 days after the disbursement of federal funds onto the student account) to meet education expenses that are outside of MCHP's charge structure.

### **Other Considerations**

Colleges generally do not have resources adequate to meet all the financial needs demonstrated by financial aid applicants. Therefore, students are strongly encouraged to seek outside aid from organizations concerned with such matters. While not an all-inclusive list, MCHP students have received grants from: high schools, church groups, community/hospitals/hospital auxiliaries, civic minded fraternal and professional organizations (American Legion, Kiwanis, Elks, Lions, Odd Fellows, Rebekahs, Auburn Exchange Club, etc.).

Many students may qualify for government funds. Veterans and/or dependents may be entitled to certain VA benefits.

MCHP is responsible for administering significant amounts of financial aid, including public funds, distributed under several federal student aid programs. The applicant and the applicant's parents or legal guardians must supply accurate and complete information for the Free Application for Federal Student Aid (FAFSA), the "MCHP Applicant Information Sheet", and the MCHP Financial Aid Transcript" (for transfer students only).

Students that have filed all required financial aid documentation with the MCHP's Financial Aid Office will have their financial aid awards credited to their accounts.

Willful falsification or omission of information is a criminal violation, punishable under Maine and federal laws, the latter when the student is the recipient of federal loans and grants. Intentional falsification or omission of information will result in withdrawal of all College aid, and repayment of any assistance that has been granted.

### **Financial Aid Satisfactory Academic Progress**

All MCHP students must achieve and maintain ongoing satisfactory progress in order to be eligible and continue eligibility for federal financial aid assistance and compliance with federally mandated requirements. The program must be completed within the following time frames:

Full-Time students have the maximum of three (3) continuous academic years to complete the required total program credit hours of a 2 year program.

Three-quarter time students have the maximum of four and one-half (4 ½) continuous academic years to complete the required total program credit hours of a 2 year program.

Half-time students have the maximum of six years (6) continuous academic years to complete the required total program credit hours of a 2 year program.

Students have the right to appeal financial aid determinations governed by the Financial Aid Satisfactory Academic Progress Policy.

For continued financial aid eligibility, and compliance with federally mandated requirements, the following Financial Aid Satisfactory Academic Progress Policy is provided to all financial aid recipients of MCHP.

The following shall be considered as credits completed:

Letter grades "A" through "C"

"P" passed for credit on "pass/fail" basis.

The following shall not be considered as credits completed:

Letter grades "C-", "D+", "D", "D-", "F" and "U"

"WP" or "WF" for withdrawn course work

"F" on pass/fail basis

"Non-credit" course

"Audited" course

Students who do not successfully complete course work at the minimum levels listed in the chart are not considered to be making satisfactory academic progress. Financial Aid

warning and probation – In the event that a student fails to meet any of the above criteria in a particular semester; the student will be placed on Financial Aid warning. A student in this category may receive financial aid for the upcoming semester, but at the end of that semester, the student must have completed the designated number of credits. A student who has not completed the designated number of credits by the end of the warning semester will be suspended from the receipt of further financial aid and placed on SAP probation.

Grade Point Average – This is calculated via the Institution's academic standards by the Office of the Registrar. Students with insufficient grade point averages are notified of their status (either academic warning or probation), by the Academic Advisor. Upon notification of the academic action, the Financial Aid Office will take appropriate action.

Semesters – Each semester of enrollment on at least a half-time basis is calculated for purposes of Satisfactory Academic Progress regardless of the receipt of financial aid. Satisfactory Academic Progress will be reviewed every semester.

Appeal of Financial Aid Probation– Students placed on Financial Aid Probation must appeal in writing, normally within 30 days of notification, directly to the Financial Aid Office, indicating:

Why the minimum academic requirements were not met, and reasons why financial aid should not be lost.

The Financial Aid Office will review the appeal and notify the student in writing of the decision within 10 days from the date the appeal is received. A student wishing to appeal the decision made by the Financial Aid Office may do so in writing, within 14 days, to the Director or President. A response will be given to the student within 10 days from the date the appeal is received.

Conditions of Reinstatement – Students must complete the appropriate number of credits at the conclusion of the designated academic semester to be reinstated. At that time, the student must notify the Financial Aid Office in writing, that the conditions of reinstatement are believed to have been met. The student will observe all normal application procedures and deadlines for financial consideration. The student will be notified, in writing, whether reinstatement has taken place.

## Student Support

---

### STUDENT SERVICES

#### Learning Assistance Program

A learning assistance program is available to all Maine College of Health Professions students. This program is primarily concerned with the learning of all students. Services will include the following:

Tutoring.  
Individual assistance in time management.  
Resource materials.  
Study skills.  
Computer and video assisted instruction.  
Self-directed study.  
Additional campus laboratory practice.  
Students may access these services by contacting their advisor.

#### Student Success Center

The College offers a Student Success Center for students enrolled at the College. The Center is open during regular business hours Monday through Friday. The room may be used for student study and access to reference materials.

Students are encouraged to seek extra help from their course instructor or advisor by appointment as needed. Students at off-site campuses may utilize Skype or other similar real-time conferencing services to meet with their instructor or advisor by appointment for assistance.

#### Career Advisement

Senior students learn to write a professional resume during their second year. Opportunities for employment are posted on the bulletin board in the student lounge or distributed to students electronically. Student and graduate records are available upon signed written request by the student or graduate.

#### Technology and Computer Lab Access

The Maine College of Health Professions utilizes advanced technology in its programs. Video conferencing is used to provide courses to off-site locations.

MCHP houses a twenty-station computer lab for student use. Each computer is updated with the software necessary for students enrolled at the MCHP. Students may access the computer lab from 6 AM – 10 PM by using their College

identification badge.

### **Gerrish-True Health Sciences Library**

Library services are provided to assist the student in every stage of information retrieval, from the formulation of the information request to the retrieval of the document(s) needed. Included in these services are reference assistance, computer literature searches with bibliography, interlibrary loan of materials not owned by the library, photocopying of relevant materials stored in the library and electronic access to full-text articles.

A photocopy machine is available in the library for self-service use by the students. Photocopying is limited to personal use of library materials and for personal educational purposes. Interlibrary loan of both articles and books not owned by the library may be requested. Remote access to online bibliographic databases is provided to students while enrolled at MCHP.

### **Student Leadership Opportunities**

MCHP offers opportunities for student participation in program curriculum and policy revisions. Students are invited to participate in leadership and decision-making roles as a class officer or member of the Communication Council, Curriculum Committee, or Advisory Council. Student involvement in these activities helps to improve the programs offered at MCHP and enables a student to develop leadership skills and assume responsibility.

### **Student Housing Facilities**

Rooms within walking distance to MCHP and Central Maine Medical Center are available to students enrolled in a program at MCHP. The rooms are rented with the provision that the student is responsible for the care of the room to which he/she is assigned.

Single and double occupancy rooms are available on a first-come, first-served basis. Students must request single or double occupancy rooms from the Registrar. Students may also reside off campus.

A complete list of resident rules will be presented to each resident. Students must abide by these rules. Any infraction of these rules may result in the student being expelled from the residence.

### **Parking Facilities**

Designated on-campus parking facilities are available to MCHP students with motor vehicles. Students wishing to

use these parking facilities must obtain a parking application from the Registrar's Office. There is no parking fee.

Individuals parking without a permit from the MCHP, or in a non-designated parking area, will risk losing parking privileges.

### **Security**

The on-campus security personnel actively assist the MCHP in maintaining a safe and orderly campus environment. The security department may be accessed by calling 2299 on-campus or 207-795-2299 off-campus.

MCHP identification badges will be issued to all students, faculty, and staff. These badges must be worn while at the College or in the clinical areas. Access to the College, computer lab, and library may be gained by identification badge access.

Students are responsible for keeping their valuables secure and vehicles locked. Students leaving the College or clinical setting may call security for an escort to their vehicle.

Any suspicious activity noted, or actual breach of security should be reported to the security office immediately.

### **Health Services**

Students shall be required to maintain adequate health in the interest of client welfare, including but not limited to, appropriate immunizations. Annually, students are provided flu immunizations. An annual Tuberculin Skin Test is required.

Matriculated students are required to purchase accident insurance through the College. The cost will be billed to the students on an annual basis. Details of the plan are available from the Registrar.

Students requiring medical attention may report to the Emergency Department at their clinical facility. Students will be billed for this service.

## **The College**

---

### **Accreditation**

Maine College of Health Professions is accredited/approved by the:

Accreditation Commission for Education in Nursing, Inc.

3343 Peachtree Road NE, Suite 850  
Atlanta, GA 30326  
(404) 975-5000 [www.nlnac.org](http://www.nlnac.org)

Joint Review Committee on Education in Radiologic  
Technology  
20 N. Wacker Drive Suite 2850,  
Chicago, IL 60606-3182  
(312)704-5300 [www.jrcert.org](http://www.jrcert.org)

Maine State Board of Nursing  
158 State House Station  
Augusta, ME 04333  
(207) 287-1133 [www.state.me.us/boardofnursing](http://www.state.me.us/boardofnursing)

New England Association of Schools and Colleges, Inc.  
3 Burlington Woods #100,  
Burlington, MA 01803  
(855) 886-3272 [www.neasc.org](http://www.neasc.org)

The New England Association of Schools and Colleges, Inc. is a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction. Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the New England Association is not partial but applies to the institution as a whole. As such, it is not a guarantee of the quality of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the status of an institution's accreditation by the New England Association should be directed to the administrative staff of the College. Individuals may also contact the Association.

### **Approval**

The Maine College of Health Professions is approved by the

State Approving Agency for Veterans' Education Programs for military personnel, veterans, and their eligible dependents. The College meets the requirements for the enrollment of eligible persons under the provisions of the various educational assistance programs.

### **Memberships**

American Association of Collegiate Registrars and Admissions Officers  
American Association of Community Colleges  
American Association for Higher Education  
American Association of Anatomists  
American Council on Education  
American Physiological Society  
American Registry of Radiologic Technologists  
American Society of Radiologic Technologists  
Association for Supervision and Curriculum Development  
The College Board  
Council for Higher Education Accreditation  
Eastern Association of Student Financial Aid Administrators  
Fuld Institute for Technology in Nursing Education  
Honor Society of Phi Kappa Phi  
Joint Review Committee on Education in Radiologic Technology  
Maine Association of Student Financial Aid Administrators  
Maine Council of Associate Degree Nursing Programs  
Maine Counseling Association  
Maine Higher Education Council  
Maine Society of Radiologic Technologists  
National Association of Independent Colleges and Universities  
National Association of Student Financial Aid Administrators  
National Coalition of Hospital Associated Schools & Colleges of Nursing  
National League for Nursing Accrediting Commission  
National Organization for Associate Degree Nursing  
New England Association for College Admission Counseling  
New England Association of Schools and Colleges, Inc.  
New England College Council  
Organization of Maine Nurse Executives  
Quality Matters  
Society of Environmental Toxicology and Chemistry (SETAC)  
Society of Simulation in Healthcare

### **Academic Freedom Statement**

Academic freedom is that ideal which enables educators, students, and academic institutions to inquire, discover, teach, debate, and publish. The Maine College of Health

Professions, as a private non-sectarian educational institution, believes that the collective freedom of inquiry must not be motivated or dominated by political or ideological mandates regarding social responsibility and institutional policy. This academic institution is committed to upholding these beliefs.

Students in this College have the right to investigate, learn, and express their individual ideas free from faculty and institutional influence. These rights are upheld for individual students as well as the collective student body. These rights carry with them the understanding that individual student members, when expressing personal views, are doing so not as a representative of the academic institution.

As educators, the faculty has the right to inquire, teach, debate, discover, and publish unburdened by internal or external influence. Further, the faculty as citizens is entitled to the rights and responsibilities of citizenship. These rights carry with them the understanding that individual faculty members, when expressing personal views, are doing so not as a representative of the academic institution.

Academic freedom allows one the independence, in the classroom setting, to present and discuss material that is relevant to the course content and learning objectives.

### **The College Community**

The Maine College of Health Professions is located in the industrial, urban community of Lewiston/Auburn, Maine. With a population of approximately 58,900, Lewiston/Auburn (known as L-A) is the second largest metropolitan area in Maine.

L-A is situated on the revitalized Androscoggin River which provides a number of walking trails and parks. L-A has a rich French heritage as a result of the French Canadian immigrants who came to work in textile mills and shoe shops powered by the Androscoggin River in the late 1800s. More recently, Lewiston has seen the arrival of new residents, including an active Somali and Togolese population.

The College is close to shopping areas, theaters, public libraries, colleges, churches, and a lighted ski area. The College is located within an easy driving distance of the beautiful beaches of the coast and the mountains famous for their hiking and skiing facilities.

Students enrolled in the College are primarily residents of

Maine with the largest percentage coming from Androscoggin, Oxford, and Cumberland counties. The typical student population is approximately 200 students comprised of men and women whose ages range from 18 – 55 years. Approximately 25% of the student population is first generation degree seekers.

### **Visitors**

Visitors are always welcome on our campus, but are asked to observe the office hours of the administrative offices. Administrative offices are open 8:00 a.m – 4:30 p.m., Monday through Friday.